



# EMADLANGENI MUNICIPALITY

## INVITATION TO BID

**Bid No: MN01/2017-18**

### **Provision of Short-term Insurance**

Bids are hereby invited from suitable service providers for provision of short-term insurance to Emadlangeni Municipality for a period of three years from 1 October 2017 to 30 September 2020, with an option to renew for a further three years on a year-to-year basis.

This bid will be evaluated in terms of the 80/20 system as per revised Preferential Procurement Policy Framework Act of 2017 and its Regulations.

**The bid evaluation criteria are follows:** • Capacity to undertake job • Experience in the field • Methodology • Legal support.

Bidders are required to submit original and valid B-BBEE Status Level Verification Certificates or certified copies thereof together with their bids, to substantiate their B-BBEE rating claims. Failure to submit proof of B-BBEE Certificate will result in forfeiting the points. Bidders must submit a Tax Compliance Status or PIN. The service provider must be registered on the Municipality's Database. Price validity must be 90 days from the closing date.

**Bid documents will be available on Monday, 28 of August 2017 at Emadlangeni Municipality, 34 Voor Street, Utrecht 2980.**

**Completed bid documents in sealed envelopes, endorsed "Bid No.MN01/2017-18: Provision of short-term insurance", must be deposited in the Municipality's bid box located at the reception on or before the closing date of 24 September 2017 at 12:00 pm whereafter bids will be opened in public. Bids that are not sealed and numbered will not be considered. Bids received after stated closing date and time will not be considered. Facsimile and e-mailed bids will not be accepted.**

Emadlangeni Municipality is not bound to accept the lowest or any bid and reserves the right to accept the whole or part of a bid.

**Enquiries regarding the bidding procedures should be directed to the SCM Officer at (034) 331-3041.**

**LCT Nkosi - Acting Municipal Manager**