



EMADLANGENI

LOCAL MUNICIPALITY

INVITATION TO BID

ASSETS VERIFICATION MOVABLE, IMMOVABLE AND BIOLOGICAL ASSETS (BID NO: MN04/2017-18)

Bids are hereby invited from suitable service providers for Verification Of Movable, Immovable and Biological Assets for Emadlangeni Municipality.

This bid will be evaluated in terms of the 80/20 preference point system as per revised Preferential Procurement Framework Act Regulations 2017.

Bidders must score 75% minimum to qualify for further evaluation:

EVALUATION CRITERIA	POINTS
Evidence of carrying out verification of municipal assets & Updating Fixed assets register in the last 5 years, as evidenced by Appointment letters for such projects.	35
Traceable reference letters for completed work to indicate and corroborate successful completion	20
Specialized firm in Asset management	10
Project Leader must be a qualified Chartered accountant, proof of certified certificate must be attached	10
The Service provider should utilise an automated asset management system for managing Property Plant and Equipment	25

Bidders are required to submit original and valid B-BBEE Status Level Verification Certificates or certified copies thereof together with their bids, to substantiate their B-BBEE rating claims. Failure to submit the proof of B-BBEE Certificate will result in forfeiting the points. Tax compliant status must be valid until the final stage of tender process; Proof of registration on central supplier database and company registration certificate should be attached. Service Provider must be registered on Municipality's Database.

Tender documents will be available on Tuesday 15 May 2018 at Emadlangeni Municipality cashiers desk at a non-refundable fee of R100.00, on 34 Voor Street, Utrecht, 2980. Tender documents will also be available at Emadlangeni Municipality's website at "www.emadlangeni.gov.za" and on the eTenders website at "www.etenders.gov.za" at no cost.

Completed bid documents in sealed envelopes endorsed "Bid No.MN04/2017-18 Assets verification movable, immovable and biological assets" must be deposited in the Municipality's tender box located at the reception of the municipality on or before the closing date 29 May 2018 at 12h00 pm, whereby bids will be opened to the public. Bids that are not sealed and numbered will not be considered. Enquiries regarding the bidding procedures, kindly contact: SCM Officer on 034 331 3041.

Emadlangeni municipality is not bound to accept the lowest or any bid and reserves the right to accept the whole or part of a bid.

LCT NKOSI - MUNICIPAL MANAGER