

RFQ NO: RFQ04/2018-19

Date of Advert: 24 July 2018



**EMADLANGENI MUNICIPALITY**

Dear Sir / Madam

**REQUEST FOR WRITTEN PRICE QUOTATIONS**

Kindly furnish me with a written quotation for the supply of the goods/services as detailed in the enclosed schedule.

The quotation must be submitted on the letterhead of your business not later than **Tuesday, 31 July 2018 at 15H00.**

The quotation can either be hand delivered at **the reception area of Emadlangeni Municipal offices, 34 Voor, Utrecht; OR** faxed to: **034 331 3040, Email: [scm@emadlangeni.gov.za](mailto:scm@emadlangeni.gov.za)** for the attention of the SCM Office.

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The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- Bidders must complete MBD4, MBD6.1, MBD8, MBD9 form obtainable from the municipal SCM office and submit it with their quotations.
- Bidders must be registered in the Municipal Suppliers Database and Central Suppliers Database.
- Bidders must enclose a valid tax status or PIN and BBBEE certificate.

**NB: No quotations will be considered from persons in the service of the state!**

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

A handwritten signature in black ink, followed by a horizontal dashed line.

**L.C.T. Nkosi**  
**Municipal Manager**  
**Tel: 034 331 3041**

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## PRICING SCHEDULE

ITEM No.	DESCRIPTION OF GOODS /SERVICES <u>Training Service Provider</u>	Quantity
	The Municipality encourage service providers to make quotations for in-house training. However the external training will be recommended in case when there were no service providers offer the training in-house.	
1.	Accredited course for Grader Operator Training. Licence shall be issued after completing the course	3
2.	Accredited course for TLB Operator Training. Licence shall be issued after completing the course	3
3.	Accredited course for Front-end Loader Training. Licence shall be issued after completing the course	3

### DELIVERY ADDRESS:

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i \* MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
  - (i) any municipal council;
  - (ii) any provincial legislature; or
  - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) An employee of Parliament or a provincial legislature.