



EMADLANGENI MUNICIPALITY

Dear Sir / Madam

REQUEST FOR WRITTEN PRICE QUOTATIONS

Kindly furnish me with a written quotation for the supply of the goods/services as detailed in the enclosed schedule.

The quotation must be submitted on the letterhead of your business not later than **Wednesday, 01 August 2018 at 15H00**.

The quotation can either be hand delivered at **the reception area of Emadlangeni Municipal offices, 34 Voor, Utrecht**; OR faxed to: **034 331 3040, OR 086 457 5500** Email: scm@emadlangeni.gov.za for the attention of the SCM Office.

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- Bidders must complete MBD4; 6.1; 8 & 9 forms obtainable from the municipal SCM office or municipal website and submit it with their quotations.
- Bidders must be registered in the Municipal Suppliers Database and Central Suppliers Database (CSD).
- Bidders must enclose a valid tax status or tax pin and a copy of BBBEE certificate/Sworn affidavit.
- Failure to submit the proof of B-BBEE Certificate/Sworn affidavit will result in forfeiting the points.

NB: No quotations will be considered from persons in the service of the state!

Failure to comply with these conditions may invalidate your offer.

Yours faithfully



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Mr L.C.T Nkosi
Municipal Manager
Tel: 034 331 3041

PRICING SCHEDULE

ITEM No.	DESCRIPTION OF GOODS /SERVICES <u>Supply & Deliver of 5 Laptops</u>	QUANTITY
1.	<p><u>Specification:</u></p> <ul style="list-style-type: none"> • Intel Core i5 7200U @ 3.1GHz, Dual Core • 8GB dual channel RAM • 256GB HDD • 15.6" HD (1366 x 768) LED display • HD Webcam • HDMI • 1 x USB 3.0, 2 x USB 2.0 • DVD Writer and SD Card Reader • Ethernet, Wi-Fi & Bluetooth • Windows 10 Pro 64 • 3 year Warranty <p>For enquires please contact IT Officer Mr Mandla Jele @ 034 331 3041</p>	05

DELIVERY ADDRESS:

*MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;

- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) An employee of Parliament or a provincial legislature.