

RFQ NO: 12/2018-19

Date of Advert: 13 September 2018



EMADLANGENI MUNICIPALITY

Dear Sir / Madam

REQUEST FOR WRITTEN PRICE QUOTATIONS

Kindly furnish me with a written quotation for the supply of the goods/services as detailed in the enclosed schedule.

The quotation must be submitted on the letterhead of your business not later than **Thursday, 20 September 2018 at 15H00**.

The quotation can either be hand delivered at **the reception area of Emadlangeni Municipal offices, 34 Voor, Utrecht; OR** faxed to: **034 331 3040**. Email: scm@emadlangeni.gov.za for the attention of the SCM Office.

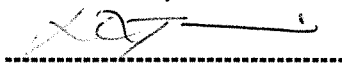
The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- Bidders must complete MBD4; 6.1; 8 & 9 forms obtainable from the municipal SCM office and submit it with their quotations.
- Bidders must be registered in the Municipal Suppliers Database and Central Suppliers Database (CSD).
- Bidders must enclose a valid tax status or tax pin and a copy of BBBEE certificate/ Sworn affidavit.
- Failure to submit the proof of B-BBEE certificate/Sworn affidavit will result in forfeiting the points.

NB: No quotations will be considered from persons in the service of the state!

Failure to comply with these conditions may invalidate your offer.

Yours faithfully



LCT Nkosi
Municipal Manager
Tel: 034 331 3041

PRICING SCHEDULE

ITEM No.	DESCRIPTION OF GOODS /SERVICES <u>MFMP TRAINING FOR THREE CANDIDATES X 3</u>	QUANTITY
1.	Course Name: Municipal Financial Reporting and Performance Unit Standard: 116341, 116363, 119350, 119348	
2.	Course Name: Managing Risk in a Municipal Context Unit Standard: 116339, 116351,116351,	
3.	Course Name: Municipal Supply Chain Management Unit Standard: 116353	
4.	Course Name: Municipal Asset and Liabilities Unit Standard: 116362, 119341, 119351, 119352,	
5.	Course name: Municipal Strategic Planning and Implementation Unit Standard: 116358, 116342	
6.	Course Name: Cost Management, Cost Planning and IT Support Unit Standard: 116340, 116347, 116360, 119331	
7.	Course Name: Issue in Leadership Unit Standard: 120300, 120305	
8.	Course Name: Corporate Governance and Stakeholder Relations Unit Standard: 116343, 116348	
9	Course Name: Municipal Legislative Environment and Policy Unit Standard: 116344, 116361, 119334	
10	Course Name: Municipal Supply Chain Management Unit Standard: 116353	

11.	Course Name: Project Management and Private Public Partnership Unit Standard: 119343, 119353	
12.	Course Name: Municipal Budgeting and Implementation Unit Standard: 116345, 116364	
13.	Course Name: Municipal Asset and Liabilities Unit Standard: 116362, 119341, 119351, 119352	

NB: For queries Please Contact the SCM Officer, T N Madondo @ 034 331 3041

*MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) An employee of Parliament or a provincial legislature.