



☒ 11 UTRECHT 2980 ☎ 034 - 331 3041 F-☎ 034 - 331 4312 e-☎

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RFQ NO: RFQ21/2019-20

Date of Advert: 24 October 2019



EMADLANGENI MUNICIPALITY

Dear Sir / Madam

REQUEST FOR WRITTEN PRICE QUOTATIONS

Kindly furnish me with a written quotation for the supply of the goods/services as detailed in the enclosed schedule.

The quotation must be submitted on the letterhead of your business not later than **Wednesday, 30 October 2019 at 15H00.**

The quotations must be emailed at Email: scm@emadlangeni.gov.za

The following conditions will apply:

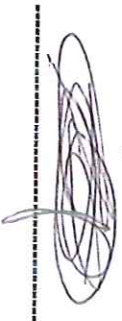
- **NO QUOTATIONS WILL BE CONSIDERED FROM PERSONS WHO DO NOT RESPOND IN THE ABOVE MENTIONED EMAIL ADDRESS WHICH IS: scm@emadlangeni.gov.za**
- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- Bidders must complete MBD1, MBD4, MBD6.1, MBD8, MBD9 forms obtainable from the municipal SCM office and submit it with their quotations.
- Bidders must be registered in the Municipal Suppliers Database and on Central Suppliers Database.
- Bidders must enclose the valid tax clearance copy and BBBEE certificate.

*The town
within a
game park*

NB: No quotations will be considered from persons in the service of the state!

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

A handwritten signature in blue ink, appearing to be 'S.C. Mhlophe', written over a horizontal line.

S.C. Mhlophe
Acting Municipal Manager
Tel: 034 331 3041

PRICING SCHEDULE

ITEM No.	DESCRIPTION OF GOODS /SERVICES	Quantity
	<p><u>Service Provider to Review PMS for 2019/2020 financial year</u></p> <p>SCOPE</p> <p>The municipality is seeking the service of the service provider who has traceable reference and experience to assist the municipality to review PMS for 2019/2020 financial year.</p> <p>DELIVERABLES</p> <ul style="list-style-type: none">- Investigation to be performed on a quarterly basis for the financial year of 2019/2020. <p>REQUIREMENTS:</p> <p>PROJECT MANAGER MUST HAVE THE FOLLOWING:</p> <ul style="list-style-type: none">• BComm in Accounting• Serve Articles• Minimum 5 years experience in reviewing PMS or Auditing performance in Local Government / Treasury/ CoGTA• Knowledge of applicable legislation within local government	

FOR ENQUIRIES PLEASE CONTACT S.C. Mhlophe – 034 331 3041

DELIVERY ADDRESS:

¹ * MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) An employee of Parliament or a provincial legislature.