

RFQ NO: RFQ22/2019-20

Date of Advert: 30 October 2019



EMADLANGENI MUNICIPALITY

Dear Sir / Madam

REQUEST FOR WRITTEN PRICE QUOTATIONS

Kindly furnish me with a written quotation for the supply of the goods/services as detailed in the enclosed schedule.

The quotation must be submitted on the letterhead of your business not later than **Wednesday, 06 November 2019 at 15H00**.

The quotations must be emailed at Email: scm@emadlangeni.gov.za

The following conditions will apply:

- **NO QUOTATIONS WILL BE CONSIDERED FROM PERSONS WHO DO NOT RESPOND IN THE ABOVE MENTIONED EMAIL ADDRESS WHICH IS : scm@emadlangeni.gov.za**
- Price(s) quoted must be valid for at least thirty (60) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- Bidders must complete MBD1, MBD4, MBD6.1, MBD8 and MBD9 forms obtainable from the municipal SCM office or Municipal Website and submit it with their quotations.
- Bidders must be registered in the Municipal Suppliers Database and Central Suppliers Database (CSD).
- Bidders must enclose a valid tax status or tax pin and a copy of BBBEE certificate/Sworn affidavit-BBBEE exempted micro enterprise.
- Failure to submit the proof of B-BBEE certificate/Sworn affidavit-BBBEE exempted micro enterprise will result in forfeiting the points.

NB: No quotations will be considered from persons in the service of the state!

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

SC Mhlophe
Acting Municipal Manager
Tel: 034 331 3041

PRICING SCHEDULE

ITEM No.	DESCRIPTION OF GOODS /SERVICES <u>Repairs to Cottages at Balele Caravan Park</u>	QUANTITY
1.	Compulsory Briefing Session will be held on Friday 01 November 2019 at 11H00 at Emadlangeni Municipality whereby all service providers who are present shall be escorted to the site for viewing.	
2.	<u>Scope of work:</u> <ol style="list-style-type: none"> 1. Cottage No.6 Roof to be partially fixed, replace the broken fascia boards and put new veranda ceiling. 2. Cottage No.7 Roof and fascia boards to be fixed and replace the broken roof tiles. Fix the broken geyser fittings and put new veranda ceiling. 3. Cottage No. 8 Roof, fascia boards to be fixed and replace the broken roof tiles and put new veranda ceiling. 4. Cottage No. 9 Roof to be partially fixed, replace the broken fascia boards and put new veranda ceiling. 5. Timber sizes for rafters (38x114) and (38x38) for roof buttons. 	
3.	Attach at least one (1) example of relevant work done to date by the service provider.	

DELIVERY ADDRESS:

*MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) An employee of Parliament or a provincial legislature.