



# EMADLANGENI MUNICIPALITY

Emadlangeni Municipality, as an equal opportunity, affirmative action employer, with its legislative and executive seat in Utrecht, invites suitably qualified candidates to apply so as to fill the following vacant position:

**DEPARTMENT: OFFICE OF THE MUNICIPAL MANAGER**

**PERMANENT POSITION: SENIOR INTERNAL AUDITOR AND RISK COMPLIANCE**

**Salary: R396 856.92 per annum**

**Requirements:**

- B Com Degree or National Diploma in Auditing / Financial Accounting;
- Between 4 and 5 years' experience as Internal Auditor within the local government environment;
- A valid motor vehicle driver's licence and
- Membership of the Institute of Internal Auditors: South Africa

Reporting directly to the Municipal Manager, the successful candidate will supervise the unit and perform, among others, the following duties:

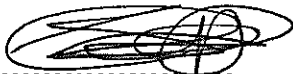
- Prepare a risk based audit plan and internal audit program for each financial year;
- Lead the identification of risks and the mitigating controls on a regular basis;
- Analyse the results of the overall analytical review of management data and concluding on the impact of risk and materiality;
- Advise the accounting officer and report to the audit committee on the implementation of the internal audit plan, internal controls, accounting procedures and practices, risk and risk management, performance management, loss control, compliance with the MFMA and Annual Division of Revenue Act and any other applicable legislation;
- Compilation and annual review of risk management policies, procedures and methodologies in line with all statutory and regulatory requirements, best practice standards as well as business practises;
- Reporting progress on implementation of risk action plans to the Audit and Risk Committee;
- Ensure efficient management, control and compliance with all national legislation and organisation specific policies, procedures and regulations
- Perform any other ad-hoc assignment as directed by accounting officer
- Supervise and manage the performance of all staff within the department
- Support and develop staff within the department

Detailed CV may be forwarded to the Municipal Manager: Emadlangeni Municipality, 34 Voor Street: Utrecht: 2980 or P.O. Box 11, Utrecht: 2980.

For further information you may contact the Human Resources Office at 034–331 3041.

- Canvassing for appointment will automatically disqualify an applicant.
- If no reply to your application has been received within 30 days from the closing date, you should consider your application as having been unsuccessful.
- The Municipality will not take responsibility for information not mentioned in application and will not be held responsible for lost application unless proof of submission can be supplied.
- **NO** late applications will be accepted.
- **NO** e-mailed or faxed documents will be accepted.
- **NO** application will be considered without certified copies of the original documents.
- Emadlangeni Municipality adheres to the provisions of the Employment Equity Act to ensure the representivity through the process of affirmative action.
- qualifications will be verified and reference checks will be made and
- Only Foreign qualifications accredited by the South African Qualification Authority will be considered.

**CLOSING TIME AND DATE: 12 NOON ON THE 30 OCTOBER 2019**



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**MS. S MHLOPHE**  
**ACTING MUNICIPAL MANAGER**