

RFQ NO: RFQ25/2019-20

Date of Advert: 13 November 2019



**EMADLANGENI MUNICIPALITY**

Dear Sir / Madam

**REQUEST FOR WRITTEN PRICE QUOTATIONS**

Kindly furnish me with a written quotation for the supply of the goods/services as detailed in the enclosed schedule.

The quotation must be submitted on the letterhead of your business not later than **Wednesday, 20 November 2019 at 15H00**.

The quotations must be emailed at Email: [scm@emadlangeni.gov.za](mailto:scm@emadlangeni.gov.za)

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The following conditions will apply:

- **NO QUOTATIONS WILL BE CONSIDERED FROM PERSONS WHO DO NOT RESPOND IN THE ABOVE MENTIONED EMAIL ADDRESS WHICH IS : [scm@emadlangeni.gov.za](mailto:scm@emadlangeni.gov.za)**
- Price(s) quoted must be valid for at least thirty (60) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- Bidders must complete MBD1, MBD4, MBD6.1, MBD8 and MBD9 forms obtainable from the municipal SCM office or Municipal Website and submit it with their quotations.
- Bidders must be registered in the Municipal Suppliers Database and Central Suppliers Database (CSD).
- Bidders must enclose a valid tax status or tax pin and a copy of BBBEE certificate/Sworn affidavit-BBBEE exempted micro enterprise.
- Failure to submit the proof of B-BBEE certificate/Sworn affidavit-BBBEE exempted micro enterprise will result in forfeiting the points.

**NB: No quotations will be considered from persons in the service of the state<sup>i</sup>**

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

**SC Mhlophe**  
**Acting Municipal Manager**  
**Tel: 034 331 3041**

## PRICING SCHEDULE

ITEM No.	<b>DESCRIPTION OF GOODS /SERVICES</b> <u><b>Training Service Provider for First Aid Level 3</b></u>  Accredited Registered Service Provider for Training of First Aid Level 3 for fire fighters and disaster officer.	QUANTITY
1.	Certificate: Renewal of First Aid Level 3 for six delegates as required by Section 8 of the Occupational Health and Safety (OHS) Act.	6
	<b>The Municipality encourages service providers to make quotations for in-house training.</b>	

### DELIVERY ADDRESS:

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\*MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
  - (i) any municipal council;
  - (ii) any provincial legislature; or
  - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) An employee of Parliament or a provincial legislature.