



<b>2020/21 CAPITAL EXPENDITURE</b>
<b>R 12 998 155.27</b>

### 3 YEAR CAPITAL PLAN

2019/2020	MIG	R09 342 000.00	Ward 2 & Ward 6
	Rural electrification	R05 828 000.00	There was no allocation.
	Other Capital Expenditure	R02 841 000.00	eMadlangeni Movable Assets
2020/2021	MIG	R08 844 500.00	Ward 2
	Other Capital Expenditure	R04 153 655.27	eMadlangeni Movable Assets
2021/2022	MIG	R09 228 300.00	Ward 1, 2, 3, 4, 5 & 6
	Other Capital Expenditure	R04 431 224.06	eMadlangeni Movable Assets

## OPERATIONAL AND CAPITAL BUDGET OF PROGRAMMES AND PROJECTS – PER DEPARTMENTS

The departmental capital programmes and projects have been broken down per quarter in terms of the activities to be undertaken as from the 01 July 2020 to the 30 June 2021, and also the expenditure patterns thereof for each programme and project. Through this format, it becomes easier for the municipality to monitor performance of the departments in relation to the quarterly, mid-year and annual targets to be achieved. This format provides a basis for performance appraisal for the municipality as a whole for departments, senior managers and staff with a clear sense of purpose of the corporate goals.

### KEY PERFORMANCE AREA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

#### Area performance indicators and annual targets for 2020/21

#### Strategic objective 1.1: Improved access to basic services

Key Performance area	Link to National Outcome	Measurable Objective/Output	Performance Measure/Indicator (Unit of Measure)	Baseline (Previous Year Actuals)	Annual Target	Annual Budget'000	Q1		Q2		annual Expenditure	Responsible Department	Quarterly target achieved Yes / No	Means of verification	Explanation of variance and improvement interventions	
							Target	Actual	Target	Actual						
	Outcome 9															

		Number of House holds Connected through rural electrification s Projects for year end June 2021: Kwa Ntaba Ward 4	0	12 connections	121 000	0	Not due this quarter	0		Infrastructure and Planning Development	Project Site Visit Inspection and Progress Report	
		Number of House holds Connected through rural electrification s Projects for year end June 2021:Kaarpoo rt Ward 4	None	20 connections	187 000	0	Not due this quarter	0		Infrastructure and Planning Development	Project Site Visit Inspection and Progress Report	
		Number of House holds Connected through rural electrification s Projects for year end June 2021:	None	140 connections	2 240 00	0	Not due this Quarter	0		Infrastructure and Planning Development	Project Site Visit Inspection and Progress Report	

		Wit Umfolozi Ward 1												
		Number of Households Connected through rural electrification projects for year end June 2021: kwa Nzima Ward 1	None	134 connections	336000	0	Not due this quarter	0		Infrastructure and Planning Development	Project Site Visit Inspection and Progress Report			
	1.1.3.1	Ensure the existence of a road infrastructure provision framework		rehabilitate 500 metres		Practical completion Certificate		Hand over						
	1.1.3.2	Construct new roads	None		2937.92		Achieved			Infrastructure and Planning Development	Practical completion certificate			
	1.1.3.3	Maintain the existing roads												
	1.1.3.4	Complete the designs and appointments	Hoog Phase 1	1,185 km	3784847.11	Stabilize 1,25 km	Not achieved	Lay asphalt 1,25		Infrastructure and Planning Development	Practical completion certificate			The report does not provide accurate evidence

	for new roads	Hoog Phase 2 Street																			
		Number of road kilometres (km) rehabilitated for year end 30 June 2021 General	None	1, 25 km	3 926 355.40	Milli ng of existi ng asphalt layer	Not achieved	Reha bilitate 1, 185k m					Infrastructure and Planning Development		Practical completion certificate						The report does not provide accurate evidence
		Number of road kilometres (km) rehabilitated for year end 30 June 2021 Van Rooyen and Kerk Street		rehabilitate 500 metres	3 606 .30	Practical completion Certificate	Achieved	Hand over					Infrastructure and Planning Development		Practical completion certificate						
		Number of road kilometres (km) rehabilitated in the 2021 financial year Hoog street phase 1	None	rehabilitate 0,78 Kilometres	346 1.19 18	Practical completion Certificate	Achieved	Hand over					Infrastructure and Planning Development		Practical completion certificate						

		Number of road kilometres (km) rehabilitated in the 2021 financial year Khayal ethu Phase 2	Phase 1	Construction of 1 Km	3 135.91	Snag list	Achieved	Liability Period			Infrastructure and Planning Development	Practical completion certificate
		Length of roads leveed through roan maintenance programmes	60KM	Maintenance of 60 KM on municipal roads		Ward 1 (5 KM) Ward 2 (5 KM) Ward 3 (5 KM)	Not achieved	Ward 4 (5 KM) Ward 5 (5 KM) ward 6 (5 KM)	Achieved		Infrastructure and Planning Development	Ward councillor's letter
	6.1.1.1	Design and implement the community awareness programme on environmental protection					Not achieved	1	Not achieved		Infrastructure and Planning Development	Attendance Register
	6.2.1.1	Review and adopt draft 2021/22 SDF					Not due this Quarter		Not due this quarter		Infrastructure and Planning Development	Council resolution
	6.2.2.1	Develop and adopt Land					Not due this Quarter		Not due this quarter			

		ment Town Planni ng Schem e	Use Schem e												
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**KEY PERFORMANCE AREA 2: MUNICIPAL  
INSTITUTIONAL DEVELOPMENT AND  
TRANSFORMATION**

**Area performance indicators and annual targets for 2020/21**

**Strategic objective 2.1: Ensure a sustainable working environment**

Key Performance area	Link to National Outcome	Measurable Objective/Output	Performance Measure/Indicator (Unit of Measure)	Baseline (Previous Year Actuals)	Annual Target	Annual Budget'000	Q1		Q2		annual Expenditure	Responsible Department	Quarterly target achieved Yes / No	Means of verification	Explanation of variance and improvement interventions	
							Target	Actual	Target	Actual						
MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION	A responsive, accountable, effective and efficient local government system	2.1.1.1 Review and adopt municipal policies	Number of policies reviewed and adopted in the 2020/21 financial year	0	4	0	S&T Policy	Retention Policy	Not achieved	Not achieved	-	-	-	Council Resolution	2020/21 Reviewed and un-changed budget related policies approved as per attached resolution A168/2020, however the resolution attached does not specify the names of the policies approved.	
		2.1.2.1 Strategically plan for the human resources	Establish Occupational Health & Safety Committee	Appointment letters	1	0	1	Training of the Committee	Not due this financial year	Not due this financial year	-	-	-	Attendance register	Erroneously included in 2020/21, this target was achieved in 2018/19 financial year	
		2.1.2.2 Foster an IDP	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-





<p>mance targets 2.1.4.3 Set the departmental performance targets</p> <p>2.1.4.4 Align the service delivery targets with the budget</p> <p>2.1.4.5 Achieve the individual commitment to set departmental targets</p> <p>2.1.4.6 Monitor the achievement of the set targets</p> <p>2.1.4.7 Report performance to council</p> <p>2.1.4.8 Address areas of underperformance</p> <p>2.1.5.1 maintain the municipal document manag</p>	<p>ement system</p>																				
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**KEY PERFORMANCE AREA 3: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT (SOUND FINANCIAL MANAGEMENT)**

**Area performance indicators and annual targets for 2020/21**

**Strategic objective 2.1: Ensure a financially viable and sustainable municipality**

Key Performance area	Link to National Outcome	Measurable Objective/Output	Performance Measure/Indicator (Unit of Measure)	Baseline (Previous Year Actuals)	Annual Target	Annual Budget'000	Q1		Q2		annual Expenditure	Responsible Department	Quarterly target achieved Yes / No	Means of verification	Explanation of variance and improvement interventions	
							Target	Actual	Target	Actual						
	Outcome 9															
		2.2.1 Implement the Auditor	% of auditor general findings implemented in the financial year 2021	94%	0	0		Not due this quarter				All departments		Updated action Plan		
MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION	A responsive, accountable, effective and efficient local government system	general's report intervention plan	Number of Annual performance reports prepared and submitted in the year ended June 2021	1	1	0	1	Achieved		Not due this quarter		Office of the Municipal manager		Acknowledgement letter		

2.2.2.1 Adopt the municipal IDP aligned annual budget	Number of C schedule Reports prepared and submitted to Executive Mayor and Provincial Treasury	12	12	0	Compile 3 reports for S71 reports	Achieved	Compile 3 reports for S71 reports	Achieved	Budget & Treasury Office	Proof of submission	
2.2.3.1 Monitor the expenditure of the municipality's budget	Number of section 72 reports completed and submitted to council	1	1	0		Not due this quarter	Achieved		Budget & Treasury Office	council resolution, Extract of the report, Proof of submission	
2.2.3.2 Pay all suppliers within a legislated period	Number of section 52 reports prepared and submitted to council	4	4	0	compile quarterly report	Achieved	compile quarterly report	Achieved	Budget & Treasury Office	Proof of submission	
2.2.3.3 Conduct all expenditure reconciliations	Number of Vat returns submitted to SARS	12	12	0	3X Monthly Returns	Achieved	3X Monthly Returns	Achieved	Budget & Treasury Office	VAT 201 statement	
2.2.3.4 Manage the municipal assets	12 monthly updates of investment register	12	12	0	3X Monthly Update	Achieved	3X Monthly Update	Achieved	Budget & Treasury Office	Signed Investment Register	

Conduct all revenue reconciliations 2.2.5.1 Manage the supply chain processes in accordance with the municipal regulations on supply chain management. 2.2.6.1 Perform monthly financial reporting. 2.2.6.2 Perform quarterly financial reporting. 2.2.6.3 Perform annual financial reporting. 2.2.7.1 Adopt an updated SCM framework. 2.2.7.2	Number of Supply Chain Management reports submitted to the executive Mayor and provincial Treasury	1	1	0	Compile monthly & quarterly reports	Achieved	Compile monthly & quarterly reports	Achieved	Budget & Treasury Office	Proof of submission	
	Number of Procurement Plans prepared and submitted in the 2020/21 financial year	1	1	0	1	Achieved	Not achieved	Budget & Treasury Office	Signed Procurement Plan		
	Number of Annual Financial Statements prepared and submitted to Auditor General in the year	1	1	0	1	Achieved	Not due this quarter	Office of the Municipal manager	Council Resolution & Extract of the Framework		
	Number of Draft Budgets prepared and tabled to Council	1	1	0		Not due this quarter	Not due this quarter	Budget & Treasury Office	Proof of submission		

Adopt an updated fraud prevention plan.	1 and Submitted to Provincial Treasury												
	Number of adjustment budget reviewed and adopted by Council in the 2020 year	1	1	0	Not due this quarter	Not due this quarter		Budget & Treasury Office	Proof of submission				
	Number of Final Budgets prepared, submitted and adopted by Council	1	1	0	Achieved	Not due this quarter		Budget & Treasury Office	Proof of submission				
	Number of action plans prepared on audit findings and submitted to Municipal Manager	1	1	0	Not due this quarter	Not due this quarter		Office of the Municipal manager	Year- end action plan				
Number of bank reconciliation prepared by the CFO in the	12	12	0	3X Bank Reconciliation	3X Bank Reconciliation	Achieved	Budget & Treasury Office	signed copy bank reconciliations					

	year ended 2020											
	Number of Assets Reconciliation prepared by CFO in the year ended 2020	12	12	0	3X Monthly Asset Reconciliation	Achieved	3X Monthly Asset Reconciliation	Achieved	Budget & Treasury Office		Signed copy asset reconciliation	
	Number of Grant reconciliation to be prepared by CFO in the year ended 2020	12	12	0	3X Monthly Grant Reconciliation	Achieved	3X Monthly Grant Reconciliation	Achieved	Budget & Treasury Office		Signed Copy of grant reconciliations	
	Number of debtors reconciliation to be prepared by CFO in the year ended 2020	12	12	0	3X Debtors Reconciliation	Achieved	3X Debtors Reconciliation	Achieved	Budget & Treasury Office		Signed Copy debtors reconciliations	
	Number of valuation roll reconciliations to be prepared by CFO in the year ended 2020	12	12	0	3X Valuation Roll Reconciliation	Achieved	3X Valuation Roll Reconciliation	Achieved	Budget & Treasury Office		Signed Copy of valuation roll reconciliations	



			Number of times the contract register is reviewed and updated in the 2020 Financial Year	4	4	0	1x update	Not achieved	1x update	Achieved	Budget & Treasury Office	Signed Copy of contract registers	
			Number of creditors reconciliations prepared in the 2020 Year end	12	12	0	3X creditors Reconciliation	Not achieved	3X creditors Reconciliation	Achieved	Budget & Treasury Office	Signed copy of the creditors reconciliations	

**KEY PERFORMANCE AREA 4: GOOD GOVERNANCE AND PUBLIC PARTICIPATION (PUTTING PEOPLE FIRST)**

**Area performance indicators and annual targets for 2020/21**

**Strategic objective 2.3: Ensure a participative, transparent and accountable governance**

Key Performance area	Link to National Outcome	Measurable Objective/Output	Performance Measure/Indicator (Unit of Measure)	Baseline (Previous Year Actuals)	Annual Target	Annual Budget'000	Q1		Q2		annual Expenditure	Responsible Department	Quarterly target achieved Yes / No	Means of verification	Explanation of variance and improvement interventions	
							Target	Actual	Target	Actual						
	Outcome 9						Target	Actual	Target	Actual						

KEY PERFORMANCE AREA 4: GOOD GOVERNANCE AND PUBLIC PARTICIPATION (PUTTING PEOPLE FIRST)

A responsive, accountable, effective and efficient local government system	2.3.1.1 Implement the municipal public participation strategy	Number of Public Consultation Meetings (Izimbizo) in the year ended June 2020	1	1	R400		Not due this quarter		Not due this quarter	Corporate & Community Services	Minutes & Register
	2.3.2.2 Ensure the functionality of ward committees.	Number Of ward committee meetings	36	72	R0	18	Not achieved	18	Achieved	Corporate & Community Services	Minutes & Register
		Number of newspaper Publications in the year	None	2	R15	0	Not due this quarter	1	Not achieved	Office of the Municipal Manager	Copy of newspaper
		Number of Banners procur ed in the financial year	0	2	R20	2	Not achieved		Not due this quarter	Office of the Municipal Manager	Proof of interview /Signed invoices
		Number of radio interviews conducted by the Executive Mayor	1	1	R25	1	Achieved		Not due this quarter	Office of the Municipal Manager	Proof of interview /Signed invoices
		Number of National and provincial Office bears pictori	0	21	R20	21	Not achieved		Not due this quarter	Office of the Municipal Manager	Proof of interview /Signed invoices

	als procur ed in the year ended 30 June 2021												
	Number of Diaries and Calendars procur ed in the year ended 30 June 2021	120 diaries & 1000 calendars	120 diaries & 1000 calendars				120 diaries & 1200 calendars			Office of the Municipal Manager		Proof of delivery/ Invoices	Due to financial constraints
				R 70									
2.3.2.1	Ensure the IDP RF functionality.	Prepare, adopt and submit the IDP& Budget 2021/22 Process Plan	2020/21 IDP	review and adopt 2021/22 draft IDP	-	Preparation and submission of the 2021/22 Process Plan, IDP, Budget and PMS	Holdin g of the first steering committee meeting and first IDP Representative Forum for alignment and integration of programme and project			Office of the Municipal Manager		council resolution and Advert	
2.3.2.3	Ensure the functionality of the youth council .	Number youth activity to be undertaken								Corporate &Community Services		Attendance register and close out report	
2.3.2.4	Ensure the functionality	Number of men's activity to be								Corporate &Community Services		Attendance register and close out report	

of the gender and disability forums	conducted												
	Number 1 People living with Disabilities activity to be conducted	1	1	R 50		Not due this quarter		Achieved	Corporate & Community Services		Attendance register and close out report		
	Number of women's activity to be conducted	0	1	R 50	1	Achieved	1	Achieved	Corporate & Community Services		Attendance register and close out report		
	Number of Performance Audit committee meetings Held in the year	5 Audit Committee Meetings held	4	0	1	Achieved	1	Achieved	Office of the Municipal Manager		Notice of meetings Minutes and Attendance Register		
	No of Management committee meetings held in the year	15	12	0	3	Not achieved	3	Achieved	Office of the Municipal Manager		Notice of meetings Minutes and Attendance Register		
	Number of Council Meetings held in the year	19 special 04 ordinary	6	0	1	Not achieved	1	Achieved	Office of the Municipal Manager		Notice of meetings Minutes and Attendance Register		
	Number of Risk Management Meetin	4	4	1	1	Not achieved	1	Achieved	Office of the Municipal Manager		Notice of meetings Minutes and Attendance Register		

			gs held in the year										
			Number of oversight reports prepared and submitted to MPAC for the Year ended June 2021		2019/20 Oversight Report	1	–				office of the Municipal Manager	Extract of the oversight report, MPAC minutes, & /Council Resolution	
			Conduct Annual Risk Assessment & Annual Fraud Risk Assessment	2	2	0	–				Office of the Municipal Manager	Register & Minutes	
			Number of risk assessment workshop in year ended June 2021	1	1	–	–				Office of the Municipal Manager	Attendance register Close out report	
			Number of Internal audit reports generated in the year ending June 2021	12	12	12					Office of the Municipal Manager	Extract of reports	
							3	Achieved	3	Achieved			
			Review of Internal Audit	1	1	1		Review of Internal Audit		Not due this quarter	Office of the Municipal Manager	Council resolution on approved Charter	
								Achieved					

			Charter and be approved by Audit Committee				Charter						
			Review Audit Committee Charter and approved by Council	1	1	1	Review of Internal Audit Charter	Not achieved	Not achieved	Office of the Municipal Manager	Council resolution on approved Charter	The Audit Committee Charter was reviewed however it has been not yet approved by Council	
			Number of Audit committee reports tabled to council for the year ended 30 June 2021	2	4	-	1	Not achieved	Not achieved	Office of the Municipal Manager	Council Resolution		
			Develop Internal Audit Annual Plan	1	1	-	Develop Internal Audit Annual Plan	Achieved	Not due this quarter	Office of the Municipal Manager	Copy of Internal Audit Annual Plan		
			Quarterly update of the risk register	4	4	-	1	Achieved	Achieved	Office of the Municipal Manager	Extract of the report & minutes		

**KEY PERFORMANCE AREA 5: LOCAL ECONOMIC AND SOCIAL DEVELOPMENT (SERVICE DELIVERY)**

Area performance indicators and annual targets for 2020/21

**Strategic goal 5 : Facilitating access to health, safety and welfare facilities and services**

Key Performance area	Link to National Outcome	Measurable Objective/Output	Performance Measure/Indicator (Unit of Measure)	Baseline (Previous Year Actuals)	Annual Target	Annual Budget'000	Q1		Q2		annual Expenditure	Responsible Department	Quarterly target achieved Yes / No	Means of verification	Explanation of variance and improvement interventions
							Target	Actual	Target	Actual					
		5.1.1 Provide the library services	Number of book exchange Programmes	4	4	-	1	Not achieved	1	Not achieved		Corporate &Community Services		close out report	The standard operating procedure attached does not allow the execution of the this indicator.
		5.1.1 Provide the library services	Library orientation and outreach	4	4	R 35	1	Not achieved	1	Not achieved		Community Services		minutes & attendance Registers	The standard operating procedure attached does not allow the execution of the this indicator.
		5.3.2.1 Implement the municipal sports, arts and heritage celebration programme	Number of sport events to be coordinated	1	1	R 200		Not due this quarter		Not achieved		Corporate &Community Services		close out report	Due to Covid-19 regulations all events for over 50 people were prohibited
		5.3.2.1 Implement the municipal sports, arts and heritage celebration programme	Number of Art & culture events attended	2	1	R 125	1	Not due this quarter		Not achieved		Corporate &Community Services		close out report	

	5.3.1	Facilitate the provision of sports and recreation facilities	Number of child care & support services	2	2	R 100		Not due this quarter				Corporate & Community Services	close out report	
	5.2.1	Ensure the municipal contribution to HIV/AIDS	Number of HIV/AIDS activities to be undertaken	3	2	R 90	1	Not due this quarter				Community Services	report & attendance registers	
	5.2.1	Ensure the municipal contribution to HIV/AIDS	Number of Local Aids Council meetings & 1 HIV/AIDS Awareness Campaign	4	5	R 100	1	Achieved	1			Community Services	Minutes & Register	
	5.2.3	Ensure the municipal contribution to community safety	Number of Senior Citizen Development events to be conducted	0	1	R 30		Not due this quarter	1			Corporate & Community Services	close out report	
	5.2.2.1	Exercise the traffic law enforcement	Number of road blocks conducted	12	8	Ro	2	Not achieved	2			Corporate & Community Services	close out report	Traffic officers had to embark on administrative duties such as issuing of learners, car licensing, due to shortage of staff
	5.2.3.1	Implement a crime prevention	Number of community safety	3	4	R42	1	Not achieved	1			Corporate & Community Services	Report & attendance register	



	infrastr ucture frame work.	forums held												
	5.2.3 Ensure the muni cipal con trib ution to commu nity safety	Num ber of comm unity diag ogue	0	4	R30						Corporate &Community Services	Report & attendance register		Due to Covid-19, gathering of more than 50 people were not allowed
	4.1.1.1 Create EPWP jobs.	Num ber of Job oppo rtuni ties crea ted under Extend ed Public Works Progra mme	120	120	1 000						Corporate &Community Services			
	3.1.1.1 Imple ment the commu nity skills develo pment plan	Develo p a compr ehensi ve Local Econo mic Develo pment strateg y	Draft LED strateg y	Counc il adopt an LED strateg y	R19 0	Adopti on of LED Strate gy					Infrastructure and Planning Development	Council resolution		Inception report available however it has not been adopted by council
	5.2.3 Ensure the muni cipal con trib ution to commu nity safety	Num ber of Disast er Manag ement Adviso ry Forum Meetin gs to be conduc ted	4	4	R11						Corporate &Community Services	Report & attendance register		
	5.2.3 Ensure the muni cipal	Num ber of lightn ing	32	25	R13 0						Community Services	Proof of delivery and Invoice		Order not signed

	pal contrib ution to commu nity safety	conduc tors install ed in the year ending June 2021												
	5.2.3 Ensure the municip al contrib ution to commu nity safety	Numb er of Staff unifor m Procur ed for the year ending June 2021	10	10	R70							Community Services	Proof of delivery and Invoice	
							Not due this quarter		Not due this quarter					
	5.2.3 Ensure the municip al contrib ution to commu nity safety	Numb er of Person al Protect ive Equip ment procur ed in the year 2021	0	35	280							Community Services	Proof of delivery and Invoice	
							Not due this quarter		Not due this quarter					
	5.2.3 Ensure the municip al contrib ution to commu nity safety	Numb er of breathi ng appara tus procur ed in the year ending June 2021	none	4	R300							Community Services	Proof of delivery and Invoice	
							Not achieved		Not achieved					SCM Processes cancelled, due for amendment
	5.2.3 Ensure the municip al contrib ution to commu nity safety	Numb er of compr essors procur ed in the year ending June 2021	none	1	R300							Community Services	Proof of delivery and Invoice	
							Not achieved		Not due this quarter					SCM Processes cancelled, due for amendment

