

RFQ NO: RFQ45/2020-21

Date of Advert: 10 May 2021



EMADLANGENI LOCAL MUNICIPALITY

Dear Sir / Madam

REQUEST FOR WRITTEN PRICE QUOTATIONS

Kindly furnish me with a written quotation for the supply of the goods/services as detailed in the enclosed schedule.

The quotation must be submitted on the letterhead of your business not later than **Monday, 17 May 2021 at 15H00**.

The quotations must be emailed at Email: scm@emadlangeni.gov.za

The following conditions will apply:

- **NO QUOTATIONS WILL BE CONSIDERED FROM PERSONS WHO DO NOT RESPOND IN THE ABOVE MENTIONED EMAIL ADDRESS WHICH IS : scm@emadlangeni.gov.za**
- Price(s) quoted must be valid for at least sixty (60) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- Bidders must complete MBD1, MBD4, MBD6.1, MBD8 and MBD9 forms obtainable from the municipal SCM office or Municipal Website and submit it with their quotations.
- Bidders must be registered in the Municipal Suppliers Database and Central Suppliers Database (CSD).
- Bidders must enclose a valid tax status or tax pin and a copy of BBBEE certificate/Sworn affidavit-BBBEE exempted micro enterprise.
- Failure to submit the proof of B-BBEE certificate/Sworn affidavit-BBBEE exempted micro enterprise will result in forfeiting the points.

NB: No quotations will be considered from persons in the service of the state¹

Failure to comply with these conditions may invalidate your offer.

Yours faithfully


SS de Klerk
Acting Municipal Manager

Tel: 034 331 3041

PRICING SCHEDULE

ITEM No.	DESCRIPTION OF GOODS /SERVICES <u>Supply & Deliver ID Card Printers</u>	QUANTITY
1.	ID Card Printer with installation software (Equivalent to 651459-Smart 31S)	2
2.	659366-YMCKO Ribbon Smart 31/51 250 Images	2
3.	659367-Black Ribbon 1200 Images	2
4.	659008-Smart Cleaning Card -Long	4
5.	500lr-White cards with recycled PVC yellow core	250 x2
	Enquiries please contact: Senzo Mdlalose@ library@emadlangeni.gov.za or Sithembile Mvelase @ mvelases@emadlangeni.gov.za / 034-331 4559	

DELIVERY ADDRESS:

*MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) An employee of Parliament or a provincial legislature.