



EMADLANGENI MUNICIPALITY

Emadlangeni Municipality as an equal opportunity, affirmative action employer with its legislative and executive seat in Utrecht invites suitably and qualified candidates to apply and fill the following vacant management positions:

DEPARTMENT OF BUDGET AND TREASURY

CHIEF FINANCIAL OFFICER

PERMANENT POSITION

SALARY: IN TERMS OF GOVERNMENT GAZETTE NO. 47538 DATED 18 NOVEMBER 2022;
MINIMUM PACKAGE R 827 289.00 – MID POINT R 919 210.00 – MAXIMUM R 1 011 131.
PLUS PERFORMANCE BONUS

Requirements:

- A B. Degree (NQF Level 7) in Accounting or Economics or related fields
- Preference shall be given to applicants with a higher degree NQF Level 8 and above, in the fields that are relevant to local government and the business of the Municipality
- Compliance with all the requirements as contained in the Municipal Regulations on minimum Competency levels, Gazette 29967 of 15 June 2007, i.e., Certificate in Municipal Finance Management, e.g. (CPMD, MFMP). In case where the successful candidate is not in possession of such, the incumbent will be obliged to obtain such within eighteen (18) months period
- Minimum of 5 years' experience at middle management level preferably in local government environment
- A Valid Drivers Licence

Key Competencies

Generic management competencies, strategic capability, Programme and Project management Financial management, Change management. Service delivery innovation, Knowledge management, Problem solving and Analytical thinking, People and diversity management, Client orientation and customer focus, Communication, accountability and ethical conduct. Knowledge of Strategic financial and Performance management, Operational financial management, Supply chain management, Audit and accountability, The Constitutional requirements for local government and local government legislation, Local government powers and functions, including assignment of national and provincial functions, Developmental local government, Performance management and reporting, Sophisticated understating of the global, national and regional context in which the municipality operates, Sophisticated understating of the local, regional national and international political context, Legislation, policy and implementation, Expert knowledge in more than one functional field/discipline. Skills in Analytical thinking, Policy conceptualization and implementation, Conflict management, Risk and change management, Mediations skills, Diversity management, Strategic leadership and management, Project management, Governance, ethics and values

Duties:

- Manage and control all financial functions of the Municipality, which includes, inter alia, the administration of the budget, advising the municipal manager on the exercise of powers and duties assigned to the municipal manager in terms of the MFMA
- Assist the accounting officer in the administration of the Municipality's bank accounts and in the preparation and implementation of the municipality's budget
- Advise senior managers and other senior officials in the exercise of powers and duties assigned or delegated to them in terms of Sections 78 or 79 of the MFMA
- Perform duties such as budgeting, accounting, analysis, financial reporting, cash management, debt management, supply chain management, financial management as well as review other duties as may be delegated to him/her by the accounting officer in terms of section 79 of the MFMA
- Develop a medium term financial framework within which Council can operate, provide framework for financial accountability and ensure it is applied effectively
- Manage and control the auxiliary support services so that there are efficient and effective financial systems in place.

Detailed Curriculum Vitae's accompanied by a covering letter, application forms and certified copies of qualifications can be forwarded to the Municipal Manager Emadlangeni Municipality, 34 Voor Street, Utrecht, 2980 or PO Box 11, Utrecht, 2980.

Application forms for employment can be downloaded from Emadlangeni Municipality's website at www.emadlangeni.gov.za For further information you may contact the Municipal Manager Mrs GN Mavundla at 034 331 304.

- **Canvassing for appointment will automatically disqualify and applicant**
- **If no reply to your application has been received within 30 days of the closing date, you should consider your application as being unsuccessful**
- **The Department: Corporate Services will not take responsibility for information not mentioned in applications**
- **NO late applications will be accepted**
- **NO emails or faxes will be accepted**
- **The Department: Corporate Services will not be held responsible for lost applications unless proof of submission can be supplied**
- **All applicants may be required to undergo proficiency test**
- **NO applications shall be considered without certified copies of the original documents of qualifications**
- **Emadlangeni Municipality adheres to the provisions as contained in the Employment Equity Act to ensure the representivity through the process of affirmative action**
- **Reference checks will be done**
- **Applicants must have no criminal record or pending criminal / Departmental or civil cases**
- **Applicants will be subjected to a vetting process which will include security screening and fingerprint verification**
- **Foreign qualification accredited by the South African Qualification Authority only will be considered**
- **SHOULD the candidate be successful in the interviews and thereafter decline the offer, such candidate will be liable for all costs incurred to have the position re-advertised**

CLOSING DATE: 31 AUGUST 2023

The successful candidate will have to enter into a Permanent appointment contract ; sign a declaration of interest form and be required to sign an annual performance agreement with the Municipality in accordance with Section 57 Of the Local Government Municipal systems Act, 32 of 2000.



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Mrs GN Mavundla
Municipal Manager