**EMADLANGENI LOCAL MUNICIPALITY**

**APPLICATION FORM FOR EMPLOYMENT**

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| Advertised post applying for | |  | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Reference number | |  | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Name of municipality | |  | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Notice service period | |  | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **PERSONAL DETAILS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Surname | |  | | | | | | | | | | | | | | | | | | | | | | | | | | |
| First Names | |  | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ID or Passport | |  | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Gender | | Male | | | | | | | | | |  | | | | | | | Female | | | | | | |  | | |
| Race | | African | | | | White | | | | | | Coloured | | | | | | | Indian | | | | | | | | | |
| Do you have a disability? | | YES | | | | NO | | | | | | If yes, elaborate | | | | | | |  | | | | | | | | | |
| Are you south African Citizen | | YES | | | | NO | | | | | | If not, what is your nationality? | | | | | | |  | | | | | | | | | |
| Do you have a valid work permit? | | | | | | | YES | | | | | | | | NO | |
| Do you hold a professional membership with any professional body? | | YES | | | | NO | | | | | | Name of professional body | | | | | | | Membership Number | | | | | | | Expiry date | | |
| **CONTACT DETAILS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Telephone number duration office hours | | | | | ( ) | | | | | | | | | | | | | | | | | | | | | | | |
| Mobile phone number | | | | |  | | | | | | | | | | | | | | | | | | | | | | | |
| Postal address | | | | |  | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | Code | | | | | |
| Email Address | | | | |  | | | | | | | | | | | | | | | | | | | | | | | |
| Preferred language of communication | | | | | | | | | | | | | | | | | | | | | | |  | | | | | |
| **QUALIFICATIONS (please elaborate on your CV)** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Highest education qualification obtained | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Name of the school | | | | | | | | | | | | | Highest Grade | | | | | | | | | Year Obtained | | | | | | |
|  | | | | | | | | | | | | |  | | | | | | | | |  | | | | | | |
| Highest tertiary qualification obtained | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Name of Institution | | | Name of qualification | | | | | | | | | | NQF LEVEL | | | | | | | | | YEAR OBTAINED | | | | | | |
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| **WORK EXPERIENCE** (Please Elaborate On Your CV) | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Employer (starting with the most recent) | Post held | | | FROM | | | | | | | | | | | To | | | | | | | | | Reason for leaving | | | | |
| Month | | | | | | | Year | | | | Month | | | Year | | | | | |
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| **DISCIPLINARY RECORD** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Have you been dismissed for misconduct during the past ten (10) years? | | | | | | | | | Yes | | | | |  | | | | | | | No | | | |  | | | |
| If yes, Name of municipality / Employer | | | | | | | | |  | | | | | | | | | | | | | | | | | | | |
| Type of a misconduct/ Transgression | | | | | | | | |  | | | | | | | | | | | | | | | | | | | |
| Date of Resignation/ Disciplinary case finalised/ Dismissal | | | | | | | | |  | | | | | | | | | | | | | | | | | | | |
| Award/ sanction | | | | | | | | |  | | | | | | | | | | | | | | | | | | | |
| Have you been accused of an alleged misconduct and resigned from your job pending finalisation of the disciplinary proceedings? | | | | | | | | | Yes | | | | |  | | | | | | | No | | | |  | | | |
| **CRIMINAL RECORD** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Have you been convicted of any criminal offence in a court of law | | | | | | | | | | Yes | | | | | | |  | | | No | | | | | | | |  |
| If yes, types of criminal act | | | | | | | | | |  | | | | | | | | | | | | | | | | | | |
| Date criminal case finalised | | | | | | | | | |  | | | | | | | | | | | | | | | | | | |
| Outcome / Judgment | | | | | | | | | |  | | | | | | | | | | | | | | | | | | |
| **REFERENCES** (please elaborate on your cv) | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Name of referee | | | Relationship | | | | | Tel (office hours) | | | | | | | | Cellphone Number | | | | | | Email | | | | | | |
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| **DECLARATION** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| I hereby declare that all the information provided in this application and any attachments in support thereof is to the best of my knowledge true and correct. I understand that any misrepresentation or failure to disclose any information may information may lead to my disqualification or termination of my employment contract, if appointed | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Signature: | | | | | | | Date: | | | | | | | | | | | | | | | | | | | | | |