

Extract from the minutes of the Emadlangeni Municipal Council meeting held on 28 August 2025.

## MINUTES OF EMADLANGENI MUNICIPAL COUNCIL MEETING HELD ON 28 AUGUST 2025

**PRESENT:**

Cllr P.X.Qwabe	Speaker	
Cllr M.L Buthelezi	Mayor	Arrived at 10: 37
Cllr M.Khumalo	Deputy Mayor	
Cllr P.F.Chongo		
Cllr S.M.Khoza		
Cllr M.J.Mthethwa		
Cllr N.A.Madida		
Cllr N.Nkosi		
Cllr K.V.Sibisi		Arrived at 10: 39
Cllr V.C.Ndlovu		
Inkosi Z.G.Mabaso		

**OFFICIALS:**

Mrs G.N.Mavundla	Municipal Manager
Mrs P.P.Sithole	Chief Financial Officer
	Development
Mr S.Nkwanyana	Director Infrastructure and Planning
	Development
Mr M.Jele	Manager IT
Ms B.J.W.Kiewiets	Committee Officer

Also present: Mr T.N.Shandu from Amajuba District Municipality.  
Virtually present: Ms N.Zungu Director Community Services.

*The town  
within a  
game park*

COUN.2025.08.28

**A50/2025 INTEGRATED DEVELOPMENT PLAN (IDP) BUDGET AND PERFORMANCE MANAGEMENT SYSTEM (PMS) PROCESS PLAN FOR 2026/2027 FINANCIAL YEAR**

**RESOLVED**

- a) that the 2026/2027 IDP, Budget and PMS Process Plan be accepted by the Executive Committee and it be submitted to Council for approval whereafter it be made available to the public and relevant stakeholders.

CERTIFICATE

I, Mrs Grace Nontuthuzelo Mavundla in my capacity as the Municipal Manager of the Emadlangeni Municipality certify that the above – mentioned is a true and correct extract from the minutes of the Emadlangeni - Council meeting held on 28 August 2025.



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**MRS GRACE NONTUTHUZELO MAVUNDLA  
MUNICIPAL MANAGER**

# EMADLANGENI LOCAL MUNICIPALITY



## 2026/2027 FINAL IDP, BUDGET & PMS PROCESS PLAN

- ☎ 034 331 3041
- 📘 eMadlangeni LM
- 📠 eMadlangeni LM
- 📧 [Info@Emadlangeni.gov.za](mailto:Info@Emadlangeni.gov.za)

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## 1. INTRODUCTION

The IDP, Budget and PMS Process Plan provides a clear, structured, and time-bound framework that guides the development, alignment and implementation of the 2026/2027 Integrated Development Plan (IDP), budget, and performance management processes. This process is guided and regulated by Chapter 5 of the Municipal Systems Act 32 of 2000. The Act prescribes that the Municipal Council must review its IDP annually in accordance with its performance measurements and to the extent that changing circumstances so demand.

The IDP must be reviewed annually for the following reasons:

- a) *To ensure its relevance as the Municipality's Strategic Plan,*
- b) *To inform other components of the Municipal business process including institutional and financial planning and budgeting,*
- c) *To inform the cyclical inter-governmental planning and budgeting cycle.*

For the IDP to remain relevant the Municipality must assess its performance and the achievement of its targets and strategic objectives. Therefore, the IDP must reflect the impact of the achievements and the challenges as well as corrective measures to address those challenges. The IDP process will address internal and external circumstances that impact priority issues, objectives, strategies, projects and programmes of integrated planning.

The IDP, as a municipality's **master plan**, informs Municipal decision-making as well as all the business processes of the Municipality. The IDP must inform the Municipality's financial and institutional planning and most importantly, the drafting of the annual budget.

The IDP process plan requires the adoption by Council after it has gone through proper consultation with relevant stakeholders. This plan includes the following: -

- a) A programme specifying the timeframes for the different planning steps;
- b) Appropriate mechanisms, processes and procedures for consultation and participation of local communities, organ of state, traditional authorities, and other role players in the IDP drafting process;
- c) An indication of the organizational arrangements for the IDP process;
- d) Binding plans and planning requirements, i.e. policy and legislation; and
- e) Mechanisms and procedures for vertical and horizontal alignment

### 1.1. LEGAL CONTEXT

*Section 25 of the Municipal Systems Acts states that:*

(1) Each municipal council must, within a prescribed period after the start of its elected term, adopt a single, inclusive and strategic plan for the development of the municipality which –

(a) links, integrates and co-ordinates plans and takes into account proposals for the development of the municipality:

(b) aligns the resources and capacity of the municipality with the implementation of the plan:

- (c) forms the policy framework and general basis on which annual budgets must be based;
- (d) complies with the provisions of this Chapter; and
- (e) is compatible with national and provincial development plans and planning requirements binding on the municipality in terms of legislation

***Section 28(1) of the Municipal Systems Act prescribes that:***

- (1) — each municipal council...must adopt a process set out in writing to guide the planning drafting adoption and review of its integrated development plan

***Section 34 of the Municipal Systems Act prescribes that:***

a Municipal Council –

- (a) must review its integrated development plan
  - (i) annually in accordance with an assessment of its performance measurements ... and
  - (ii) to the extent that changing circumstances so demand and
- (b) may amend its integrated development plan in accordance with a prescribed process

***Section 21(1)(b) of the Municipal Finance Management Act prescribes that:***

The mayor of the municipality must –

- (b) at least 10 months before the starts of the budget year, table in the municipal council a time schedule outlining key deadlines for –
  - (i) the preparation, tabling and approval of the annual budget

***Section 20(2) of the Spatial Planning and Land Use Management Act prescribes that:***

The municipal Spatial Development Framework must be prepared as part of a municipality's Integrated Development Plan in accordance with the provisions of the Municipal Systems Act

## **1.2. KEY ELEMENTS TO BE ADDRESSED DURING THE REVIEW PROCESS**

### **1) Addressing MEC Comments**

- Responding to comments issued by the MEC Panel from the previous year

### **2) Municipal Assessment**

- Responding to shortcomings and weaknesses identified; including amendments made to accommodate new challenges

- 3) New Council Priorities
  - Revisiting the vision, objectives and strategies in line with the newly appointed Council
  - Conduct Strategic Planning Workshops for the existing Council
- 4) Alignment with Sector Plans
  - Ensure that the IDP is aligned with National, Provincial, District and Municipal Sector Plans
- 5) The Sukuma Sakhe/ War on Poverty and War Rooms
  - Ensure that the IDP reflects the real needs of communities and supports integrated service delivery
- 6) Spatial Development Framework (SDF) and Spatial Development Plan (SDP)
  - Ensures that the development plans are integrated, sustainable and aligned with the needs of the community

### 1.3. HOW IS THE IDP PROCESS UNDERTAKEN?

- i) **Preparation of a Process Plan** – The eMadlangeni municipality prepares a process plan that outlines the activities and timelines for reviewing the IDP. The plan is adopted by the municipal council and includes mechanisms for public participation and stakeholder engagement.
- ii) **Stakeholder Engagement** – The municipality engages with local communities, organs of state, traditional authorities, and other role players in drafting the IDP. This ensures that the IDP reflects the needs and priorities of the community.
- iii) **Analysis and Review** – eMadlangeni municipality conducts an analysis of its current situation, identifying strengths, weaknesses, opportunities and threats.
- iv) **Alignment with Budget and Performance Management System (PMS)** – This ensures that the IDP is integrated with the municipality's financial planning and performance management.
- v) **Adoption and Implementation** – The revised IDP is adopted by the municipal council and implemented over the financial year. The municipality monitors and evaluates the implementation of the IDP to ensure that it achieves its objectives.

## 2. ORGANISATIONAL ARRANGEMENTS

In order to manage the IDP Process, and to provide for effective public participation therein, it is proposed that the following organisational arrangements be in place:

MUNICIPAL STRUCTURES	FUNCTION
Emadlangeni Local Council	<ul style="list-style-type: none"> <li>✓ Consider and adopt the IDP, Budget and PMS Process Plan and time schedule for the preparation</li> <li>✓ Consider and adopt IDP and Annual Budget</li> <li>✓ Ensuring there is linkage between the IDP and the Budget Process</li> <li>✓ Adopt a Performance Management System (PMS)</li> </ul>
Executive Committee (EXCO)	<ul style="list-style-type: none"> <li>✓ Ensure that the IDP is aligned with the municipality's vision, mission, and objectives</li> <li>✓ Ensure the IDP compliance with relevant legislation and policies</li> <li>✓ Submit the revised IDP and Annual Budget to the municipal Council for adoption</li> <li>✓ Facilitate communication and collaboration between different stakeholders</li> <li>✓ Provide Terms of Reference for various planning activities</li> </ul>

Ward Councillors/Ward Committees	<ul style="list-style-type: none"> <li>✓ Major link between the municipality and the residents</li> <li>✓ Link the planning process to their constituencies/wards</li> <li>✓ Ensure communities understand the purpose and the key mechanisms of the IDP, Budget process</li> <li>✓ Facilitate public consultation and participation within their wards</li> <li>✓ Provide feedback to their communities on the adopted IDP and Budget</li> </ul>
IDP Representative Forum	<ul style="list-style-type: none"> <li>✓ Represents the interest of constituents in the IDP Process</li> <li>✓ Provide an organizational mechanism for discussion, negotiation and decision-making between stakeholders</li> <li>✓ Ensure communication between all the stakeholder representatives</li> <li>✓ Monitor the performance of the planning and implementation process</li> <li>✓ Assists in the alignment of programmes and projects of different sector departments to avoid the duplication of programmes to be undertaken by sector departments and the municipality within the jurisdiction of the municipal area</li> </ul>
IDP & Budget Steering Committee	<ul style="list-style-type: none"> <li>✓ The Committee is established to provide technical guidance over the IDP/Budget and PMS Review</li> <li>✓ The Committee shall be comprised by the: Municipal Manager (Chairperson); Heads of Departments; Municipal Management Team; Secretariat from the IDP/PMS Unit</li> <li>✓ The Committee is scheduled to meet on quarterly basis</li> </ul>

### 3. EXTERNAL ROLE PLAYERS

EXTERNAL ROLE PLAYERS	ROLES & RESPONSIBILITIES
Traditional Authorities	<ul style="list-style-type: none"> <li>✓ Form part of the Council meetings seatings in eMadlangeni Municipality</li> <li>✓ Provides inputs on the needs and priorities of rural communities</li> <li>✓ Participate in public engagements through public meetings, workshops and other forums to provide feedback on the IDP/Budget</li> <li>✓ Collaborate with the municipality to implement IDP projects and programs in traditional areas</li> </ul>
Government Departments	<ul style="list-style-type: none"> <li>✓ Provide data and information</li> <li>✓ Provide budget guidelines</li> <li>✓ Facilitate alignment of budgets with the IDP</li> <li>✓ Provide professional and technical support</li> </ul>
CoGTA	<ul style="list-style-type: none"> <li>✓ Facilitation of vertical alignment of IDP's with other spheres of government and sector departments</li> <li>✓ Provide events for joint strategy workshops with local municipalities, provincial and national role-players, and other subject matter specialist</li> </ul>
Amajuba District Municipality	<ul style="list-style-type: none"> <li>✓ Provide support and guidance on district-wide planning and development initiatives</li> <li>✓ Develops plans and policies that impact eMadlangeni Municipality, such as the SDF, Economic Recovery Plan, and Water Master Plan</li> </ul>
Community-Based Organizations (CBOs) & Non-governmental Organizations (NGOs)	<ul style="list-style-type: none"> <li>✓ Contribute on matters that are affecting the community at a ground level and assist with practical interventions that will stimulate the living conditions of the public</li> </ul>

### 4. MECHANISMS FOR PUBLIC PARTICIPATION

According to Section 16 of the Municipal Systems Act, *a municipality must develop a culture of municipal governance that complements representative government with a system of participatory governance, and must be for this purpose –*

- (a) *encourage, and create conditions for, the local community to participate in the affairs of the municipality, including in –*
- (i) *the preparation, implementation and review of its integrated development plan in terms of Chapter 5;*

- (ii) *the establishment, implementation and review of its performance management system in terms of Chapter 6;*
  - (iii) *the monitoring and review of its performance, including the outcomes and impact of such performance*
  - (iv) *the preparation of its budget; and*
  - (v) *strategic decisions relating to the provision of municipal services in terms of chapter 8*
- (b) *contribute to building the capacity of –*
- (i) *the local community to enable it to participate in the affairs of the municipality; and*
  - (ii) *councillors and staff to foster community participation; and*
- (c) *use its resources, and annually allocate funds in its budget, as may be appropriate for the purpose of implementing paragraph (a) and (b)*

In summary eMadlangeni Municipality encourages community participation and will establish formal structures for effective participation in the IDP Process. These structures include, the IDP Representative Forum, Ward Committee members involvement, Traditional Leaders participation, established forums within the municipality (such as business chambers, women’s forum, gender and disability forums).

#### 4.1 PARTICIPATION OF TRADITIONAL AUTHORITIES

Emadlangeni Municipality has five Traditional Councils, namely:

- (i) *Ndlamlenze Traditional Council*
- (ii) *Thekwani Traditional Council*
- (iii) *Amantungwa Traditional Council*
- (iv) *Mbatha Traditional Council*
- (v) *Mgundeni Traditional Council*

Inkosi Z.G. Mabaso from Mgundeni Traditional Council and Inkosi M.M. Nzima from Ndlamlenze Traditional Council are recognized as traditional leaders attending eMadlangeni Council Meetings. In addition to this, Inkosi Mabaso is also recognized as a member of the Executive Committee (EXCO).

The following table highlights the proposed dates for Amakhosi engagements for 2025/2026 financial year:

ENGAGEMENT/MEETING	DATE
<b>QUARTER ONE</b>	
Local House (full House)	19 August 2025
EXCO Meeting	21 August 2025 18 September 2025
Council Meeting	28 August 2025
<b>QUARTER TWO</b>	
Local House (full House)	16 October 2025
EXCO Meeting	21 October 2025 25 November 2025
Council Meeting	28 October 2025 04 December 2025
IDP Representative Forum	13 November 2025
<b>QUARTER THREE</b>	
Local House (full House)	26 February 2026
EXCO Meeting	19 February 2026 19 March 2026
Council Meeting	25 February 2026

IDP Representative Forum	05 March 2026
<b>QUARTER FOUR</b>	
EXCO Meeting	21 April 2026 21 May 2026 23 June 2026
Council Meeting	28 April 2026 27 May 2026 30 June 2026
Mayoral Stakeholder Engagement for IDP/Budget 2026/2027	20-24 April 2026
IDP & Budget Roadshow for 2026/2027 financial year	04-08 May 2026

## 4.2 COMMUNICATION STRUCTURES

Communication mechanisms in the IDP process ensures that information is effectively shared between the municipality, stakeholders, and the community. These mechanisms promote transparency, participation, and coordination throughout the IDP process. This is in line with Section 21 of the Municipal Systems Act.

Key communication mechanisms include:

- (i) Public Notices and Advertisements – published in municipal newsletters, local newspapers, notice boards, and local radio stations. It informs the public about IDP meetings, documents availability, and comment periods.
- (ii) Community meetings and Izimbizo – direct engagement sessions where communities can raise needs and concerns. Provide feedback on the IDP draft and municipal priorities.
- (iii) Municipal Website and Social Media Platforms – used to publish documents and contact details for queries. Social media provide updates and allow digital engagement
- (iv) Suggestion Box – placed in accessible public areas (such as the library) to collect written inputs from the community
- (v) Radio – the Mayor tables the budget and invite participation.

## 5. ALIGNMENT OF IDP, BUDGET & MUNICIPAL PERFORMANCE MANAGEMENT PROCESSES

Every attempt has been made in this Process Plan to align the IDP and Budget preparation process and the Performance Management System (PMS) review. The linkages of the processes are summarised in the following diagram:



### 5.1 IDP/BUDGET/PMS ACTION PLAN FOR 2026/2027 REVIEW

Tabulated below is a schedule of the programme to be followed by eMadlangeni Local Municipality in its process of reviewing the IDP, PMS and Budget in the 2026/2027 financial year. The dates indicated are as per approved calendar of events and as per prescripts of Section 28 and Section 29 of the Municipal Systems Act No. 32 of 2000, will be adhered to so as to ensure that the process of the review of the IDP is both credible and adheres to the principles as contained in the Act.

The time schedule detailed below shows the link of the IDP process with the relative activities of the multiyear Budget and Performance Management System of the municipality.

**SCHEDULE OF ACTIVITIES, TIME FRAMES AND RESPONSIBLE PERSONS**

PHASE	PROCESS	ACTIVITIES	LEGISLATIVE REQUIREMENT	TIMEFRAMES
<b>QUARTER ONE JULY – SEPTEMBER 2025</b>				
<b>PLANNING PHASE</b>	<b>IDP</b>	Preparation of the Draft IDP/Budget & PMS Process Plan	S28 & 29 of MSA S21 of MFMA	31 July 2025
		IDP & Budget Steering Committee – Presentation of the Process Plan	S17 & 18 of MSA	20 August 2025
		EXCO consideration of the Draft IDP, Budget and PMS Process Plan	S17 & 18 of MSA	21 August 2025
		Tabling of IDP, Budget & PMS Process Plan to Council for adoption	S28 of MSA	28 August 2025
		Submission of IDP, Budget & PMS Process Plan to Amajuba District Municipality and Provincial CoGTA	S27 of MSA	05 September 2025
	Advertise the IDP, Budget & PMS Process Plan in a newspaper and publish on the municipal website	S28 of MSA	05 September 2025	
	<b>PMS</b>	Signing of Performance Agreements for Section 57 Managers	S57 of MSA S69(3)(b) of MFMA	31 July 2025
		Submission of Q4 Performance Report (2024/25) to Council	S41 of MSA	
		Submission of the Annual Performance Report to Council for adoption	S46 of MSA	28 August 2025
		Submission of Annual Performance Report to AGSA		31 August 2025
<b>BUDGET</b>	Submission of Section 71 Report to Provincial & National Treasury	S71(1) MFMA	14 July 2025 14 August 2025 12 September 2025 20 August 2025	
	IDP & Budget Steering Committee – Presentation of the Annual Financial Statements	S122 of MFMA		
	Develop process plan & timetable for the 2026/2027 budget	S21 of MFMA	31 August 2025	
	Submission of 2024/25 Annual Financial Statements to Auditor General for auditing	S126 of MFMA	31 August 2025	
<b>SDF/SDP</b>	Addressing MEC Comments		30 September 2025	
	Capturing of LADP's and Precinct Plans as extension of SDF on going until March.		30 September 2025	
	Finalise Sector Plan alignment.		30 September 2025	
	Finalise Desktop analysis.		30 September 2025	

QUARTER TWO OCTOBER – DECEMBER 2025			
ANALYSIS PHASE	IDP	Consolidation of Situational Analysis Report Receive letters from the MEC	S29 of MSA 31 October 2025 31 October 2025
	PMS	Compilation of Quarter 1 Performance Report Conduct Section 54&56 Manager Annual Performance Evaluations	S41 of MSA Municipal Performance Regulations 2006 17 October 2025 28 November 2025
	BUDGET	Submit Section 52(d) quarterly report to Council Submission of Section 71 Report to Provincial & National Treasury Submission of D-Form to NERSA	S52(d) of MFMA S71(1) MFMA S43 of MFMA 28 October 2025 14 October 2025 14 November 2025 12 December 2025 03 November 2025
	IDP	IDP Alignment and Implementation Session Review of vision, mission, objectives, strategies and priorities, programmes, and KPIs Amajuba District Municipality IDP Representative Forum IDP Representative Forum IDP & Budget Steering Committee – Presentation of situational analysis report	03 – 07 November 2025 01 – 29 November 2025 S21 of MFMA S29 of MSA 12 November 2025 13 November 2025 20 November 2025
	PMS	Draft the 2024/2025 Annual Report incorporating financial and non-financial on performance, audit reports and annual financial statements	S127 of MFMA 12 December 2025
	SDF/SDP	Review of Boundaries of nodes, activity streets and corridors Presentation to District Planning Forum Presentation to the First IDP Representative Forum Incorporation of Scheme, capturing of Scheme information as required by SPLUMA Update the SDP with all new 5-year information Finalization of district and cross border alignment process Finalization of environmental assessment and alignment	31 October 2025 31 October 2025 13 November 2025 28 November 2025 28 November 2025 19 December 2025 19 December 2025
	STRATEGY PHASE		

**QUARTER THREE  
JANUARY – MARCH 2026**

PROJECT & INTEGRATION PHASE				
<b>IDP</b>	Review prioritization of IDP projects		30 January 2026	
	Integration & alignment of projects and programmes of LM, DM, and sector departments		28 February 2026	
	IDP & Budget Steering Committee – discuss prioritized projects for 2026/2027 financial year & MEC Assessment Feedback	S17 & S18 of MSA	03 March 2026	
	IDP Representative Forum		05 March 2026	
	Amajuba District Municipality IDP Representative Forum		11 March 2026	
	Consolidation of Draft IDP Document		13 March 2026	
	Submit 2026/27 Draft IDP Document to EXCO	S30 of MSA	19 March 2026	
	Submit 2026/27 Draft IDP & Budget to Council for adoption		25 March 2026	
	<b>PMS</b>			
	Compilation of Quarter 2 Performance Report		13 January 2026	
Submit S72 Mid-year Performance & Budget Assessment Report to Council for adoption	S72 of MFMA	21 January 2026		
Tabling of the 2024/25 Draft Annual Report to Council	S127(2) of MFMA	21 January 2026		
Make public the 2024/25 Annual Report and invite the local community for comments	S127(5)(a) of MFMA	13 February 2026		
Revise SDBIP in accordance with adjusted budget		28 February 2026		
Compile an Oversight Report on the 2024/25 Annual Report	S129 of MFMA	March 2026		
Council adopts the 2024/25 Annual Report with the comments of the Oversight Committee/MPAC		25 March 2026		
Submit 2026/2027 Draft SDBIP to the Mayor for acknowledgement		25 March 2026		
Conduct Section 54&56 Manager Mid-Year Performance Evaluations	Municipal Performance Regulations 2006	30 March 2026		
<b>BUDGET</b>				
Submission of Section 71 Report to Provincial & National Treasury	S71(1) MFMA	14 January 2026		
		13 February 2026		
		13 March 2026		
Submit Section 52(d) Quarterly Report to Council	S52(d) of MFMA	21 January 2026		
Begin the Adjustment Budget Process	S28 of MFMA	26 – 30 January 2026		
Submit the Adjustment Budget to Council for adoption	S28 of MFMA	25 February 2026		
IDP & Budget Steering Committee – Presentation of the 2026/27 Draft Municipal Budget		03 March 2026		
Submit the 2026/27 Draft Budget to Council for adoption	S16 of MFMA	25 March 2026		

APPROVAL PHASE	SDF/SDP	Alignment of the draft budget and Capital Investment Framework with the SDF Review of Capital Investment Framework and implementation plan Finalization of Local Area Development Planning Finalize SDF and SDP mapping Presentation to the Second IDP Representative Forum Submission of Draft SDF/SDP Review	28 February 2026 28 February 2026 25 March 2026 25 March 2026 05 March 2026 25 March 2026
	<b>QUARTER FOUR APRIL – JUNE 2026</b>		
	IDP	Advertise the Draft IDP for public comments Submit the Draft IDP Documents to MEC for CoGTA and Provincial Treasury Publicize notices for the Mayoral Stakeholder Engagements tabling the IDP/Budget for 2026/27 IDP & Budget Roadshows/zimbizo Draft 2026/2027 IDP Assessment Feedback Sessions IDP & Budget Steering Committee – Presentation of the IDP & Budget comments, and checklist before the final adoption of the IDP and deliberate the changes to the SDF EXCO consideration and incorporation of public comments in the IDP & Budget Tabling of the 2026/27 Final IDP by Council for adoption Public notice on the approval of the IDP & Budget, and upload to the Municipal Website Submission of the Final IDP to MEC CoGTA	30 March 2026 – 20 April 2026 02 April 2026 20 – 24 April 2026 04 – 08 May 2026 04 – 08 May 2026 20 May 2026 21 May 2026 27 May 2026 05 June 2026 06 June 2026
	PMS	Submit the 2024/25 Annual Report to AG, Provincial Treasury & CoGTA Compilation of Quarter 3 Performance Report Submit the 2026/27 Final SDBIP to the Mayor for acknowledgement, 14 days after the adoption of the IDP & Budget Submit approved SDBIP to National and Provincial Treasury	S132 of the MFMA 15 April 2026 S53(1)(c)(ii) of the MFMA 24 June 2026 26 June 2026
	BUDGET	Submission of Section 71 Report to Provincial & National Treasury Submit Section 52(d) Quarterly Report to Council	S71(1) MFMA 14 April 2026 14 May 2026 12 June 2026 S52(d) of MFMA 28 April 2026

	Submission of the 2026/2027 Final Budget to Council	S24(1) of the MFMA	27 May 2026
	Submission of the approved annual budget to the National Treasury	S24(3) of the MFMA	10 June 2026
SDF/SDP	Finalization of sector department alignment process		30 April 2026
	Finalise Capital Investment Framework		30 April 2026
	EXCO recommends adoption of the SDF with IDP to Council		21 May 2026
	Adoption of the SDF by Council		27 May 2026

**AMAJUBA DISTRICT DEVELOPMENT MODEL (DDM) – CLUSTER MEETINGS PROPOSED DATES FOR 2025-2026 FINANCIAL YEAR**

CLUSTER	MONTHS												
	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	
POLITICAL HUB			25			05			27				18
TECHNICAL HUB		28			27			18					
SOCIAL CLUSTER	31			31			29			28			
JUSTICE CLUSTER	31			31			29			28			
ECONOMIC CLUSTER	31			31			29			28			
GOVERNANCE CLUSTER	31			31			29			28			

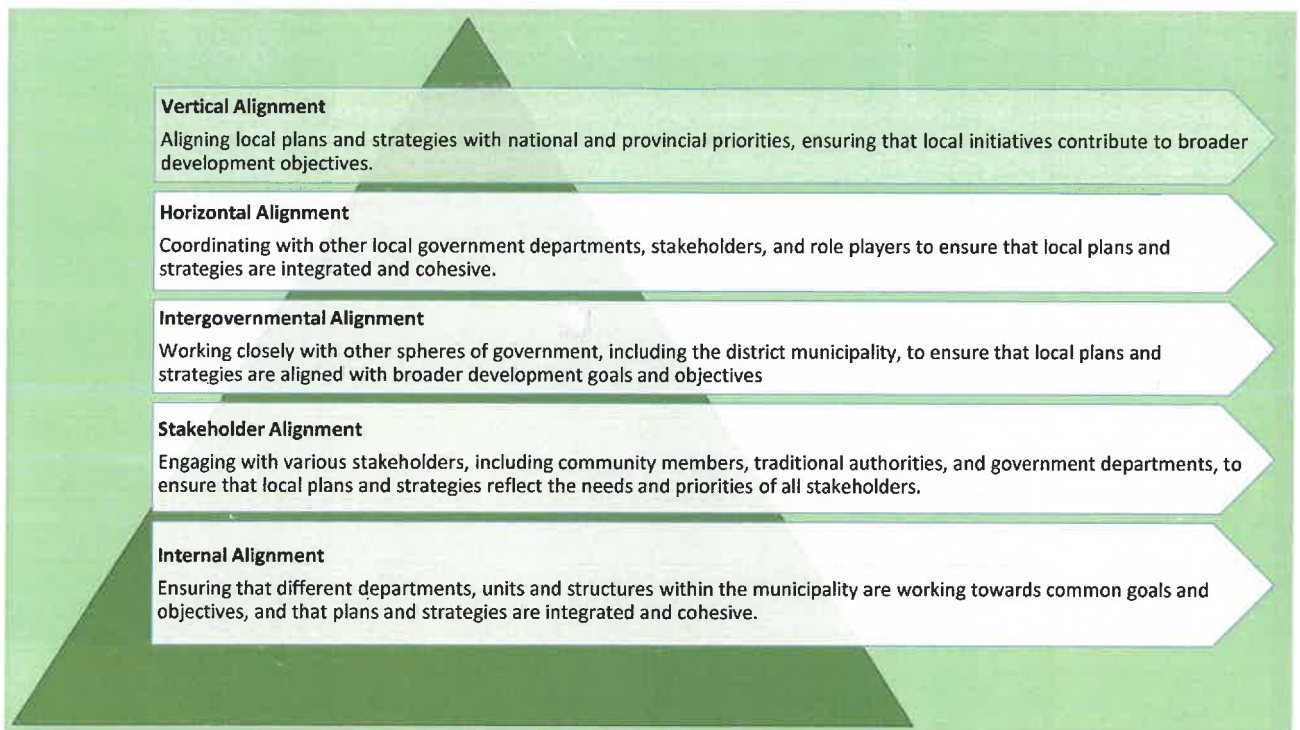
## 6. ALIGNMENT MECHANISMS

Alignment mechanisms in the IDP process plan refer to the methods, tools, structures and processes used to ensure that planning and implementation across national, provincial, and local levels, as well as within and between municipalities, are coordinated and integrated.

These mechanisms promote both vertical, horizontal, and cross-border alignment.

### 6.1 ALIGNMENT WITH ALL STAKEHOLDERS

This ensures that local plans and strategies are aligned with national and provincial priorities.



## 7. COST ESTIMATES

Emadlangeni Municipality Integrated Development Plan Review 2026/2027 will be prepared in-house.

The costs associated with the IDP Preparation are outlined as follows:

TASK	DESCRIPTION	BUDGET
IDP Public Participation and Izimbizo		R 300 000 .00
IDP Catering	For IDP Representative Forum Engagements and IDP & Budget Steering Committee meetings	R 30 000 .00
IDP Printing & Publishing	Producing hard copies of the IDP document; availing the documents to the public; adverts	R 55 000 .00

## 8. CONCLUSION

The development of the eMadlangeni Municipality's IDP, PMS and Budget Process Plan reflects the municipality's commitment to participatory governance, and transparency. This Process Plan provides a structured roadmap for aligning community needs with strategic priorities, ensuring that planning, budgeting, implementation, and performance monitoring are fully integrated.

Through this plan, the municipality will ensure compliance with the legislative requirements of the Municipal Systems Act, Municipal Finance Management Act (MFMA), and other relevant frameworks. It further outlines mechanisms for public participation and the integration of sector plans to ensure coherent and efficient service delivery.

Successful implementation of this Process Plan depends on the active involvement of all stakeholders – including communities councillors, government departments, and other partners – working together towards the shared goal of improving the quality of life for the eMadlangeni community.

The municipality remains committed to continuously strengthening its planning and performance systems to foster accountability, responsiveness and sustainable development.

Enquiries regarding the 2026/2027 Final IDP, Budget and PMS Process Plan may be directed to:

- 1) Manager: IDP & PMS – Mr. Mangithanda Zondo  
Email: [zondom@emadlangeni.gov.za](mailto:zondom@emadlangeni.gov.za)
- 2) Municipal Manager – Mrs. Grace N. Mavundla  
Email: [mm@emadlangeni.gov.za](mailto:mm@emadlangeni.gov.za)