



**Implementation of the supply chain management policy of the
Emadlangeni Local Municipality**

(As per Section 6(1) (3) of the Municipal SCM Regulations)

SCM MONTHLY REPORT

February 2026

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1. Introduction

In terms of paragraph 6(3) of the Municipal Supply Chain Management Regulations, the council must maintain an oversight role over the implementation of the Municipal Supply Chain Management policy. The accounting officer must within 10 days of the end of each quarter, submit a report on the implementation of this policy to the mayor.

2. SCM Policy and procedures

2.1 Items for consideration in the policy review

All the items in the policy review should be considered.

2.2 Delegations

The delegations are in the SCM policy but there are no financial delegations.

2.3 Implementation of the procedure manual

SCM procedure manuals are in place.

3. Functioning of the SCM Unit

3.1 Declaration of interest by SCM personnel

- All SCM personnel have declared interest.

3.2 Adequacy of personnel within SCM

- The personnel is not adequate within the SCM Unit.

4. Functioning of bid committees

4.1 Bid committees constituted

- Bid committee are established as per SCM regulations.

4.2 Adequacy of Bid committees

- SCM bid committees are functioning.

4.3 Bid committees declarations

- Bid committees declare their interest before any bid committee meeting commences.

5. SECTION 114 DEVIATIONS

Section 114 of the MFMA permits the Accounting Officer to approve a tender "other than the one recommended through a normal procurement process". The Accounting Officer is required to report such a deviation to the Auditor –General, the Provincial Treasury, and the National Treasury within 10 working days (in terms of Regulation 29(7) of the Municipal SCM Regulations, 2005), stating the reasons that necessitated such a decision.

DATE OF AWARD	CONTRACT DESCRIPTION (TO INCLUDE BID/QUOTATION NUMBER)	AWARD VALUE	BEC RECOMMENDATION	BAC RECOMMENDATION	REASON FOR DEVIATION	NOTIFICATIONS		
N/A	N/A	N/A	N/A	N/A	N/A	A	G	NT PT
						N/A	N/A	N/A

6. REGULATION 36 DEVIATION

Regulation 36 of the Municipal SCM Regulations of 2005 permits the Accounting Officer to "dispense with the official procurement processes established by the policy and to procure any required goods or services through any convenient process". This would typically include urgent and emergency cases, single –source goods, and any other cases where it is impractical to follow normal SCM process. In the event of such a decision, the accounting officer is required to report this to the next Council meeting.

No.	DESCRIPTION (INCLUDING QUOTATION / BID NUMBER)	DATE OF AWARD	AWARDED TO	AWARD VALUE	REASON FOR DEVIATION	DATE REPORTED TO COUNCIL
1.	PO04036 - Repairs on Cherri Picker – CK 83 GH ZN.	02/02/2026	Oranje Projects (Pty) Ltd t/a Silent Wheels Auto Repairs	R 27 520.65	The proposed deviation aims to initiate the repairs of the vehicle to support the daily operations in maintaining the electrical department. The truck was inspected by a mechanic to do a strip and	

					quote and to render all the necessary repairs because the truck is always needed to do essential work such as repairs on Medium Voltage and Low Voltage lines and on replacing prepaid electrical meters on poles. It was impractical to follow SCM processes by obtaining a minimum of three quotations as per SCM policy because this had to be a strip & quote method and this had to be attended as a matter of emergency. The quotation for repairs (Strip and Quote) was sourced from Silent Wheels Auto Repairs.	
2.	PO04043 - Emergency procurement of 110m x 95mm² 4 Core Armoured Copper Cable.	10/02/2026	Komani Projects (Pty) Ltd	R 147 056.25	In terms of Regulation 36(1)(a)(i) of the Municipal Supply Chain Management Regulations, 2005, approval is hereby sought to deviate from the normal SCM procurement processes due to an unforeseen emergency. On 26–27 December 2025, a disaster occurred which caused severe damage to the Municipality's primary power distribution network, resulting in the destruction of approximately 110 meters of low voltage transmission cable. Consequently, businesses including BKB,	

					Kwantu Village and the Old Engine Garage have been left without electricity supply, significantly disrupting economic activities and essential services. The circumstances were unforeseeable and require urgent intervention to restore power and prevent further financial losses and potential closure of businesses. In order to expedite the restoration process while maintaining transparency and competitiveness, it is proposed that the advertising period be shortened from the prescribed seven (7) days to four (4) days, with the bid to be advertised on the municipal website and official notice boards in accordance with Regulation 22(2). Approval is therefore requested to dispense with the normal procurement processes to enable the immediate restoration of the damaged electricity infrastructure.	
3.	PO04059 - Procure electrical consumables: XPLE Cable Joint and Sheer of ferrules.	13/02/2026	Kambula Electrical CC	R 10 000.00	On the 12th of February 2026, the Municipality experienced MV outage on Munic 1, resulting in CBD, water works, Balele Game Park and associated residential areas without power supply.	

					The emergency purchase of electrical consumables was required for the restoration of power and it is the Municipality's immediate priority to ensure public safety, mitigate further network damage and restore services to our customers. It is Impractical to follow SCM processes because this matter needed to be attended urgently.	
4.	PO04072 - Conduct repairs on Colt Bakkie CK 83 KW ZN.	18/02/2026	Utrecht Auto & General CC (UAG)	R 10 208.00	On 11 February 2026, the Colt Bakkie failed to start. On 12 February 2026, the vehicle continued to experience the same problem and was still unable to start. Given that the vehicle is utilised for service delivery, it was recommended that it be taken to the nearest local service provider, Utrecht Auto & General CC, for a strip and quote to determine the cause of the mechanical failure. Due to the urgent nature of the breakdown and the operational impact on service delivery. The matter required immediate attention and was therefore treated as an emergency procurement to	

					minimise disruption to municipal services.	
5.	PO04070 - Repairs on Cherri Picker – CK 83 GH ZN.	25/02/2026	Oranje Projects (Pty) Ltd t/a Silent Wheels Auto Repairs	R 23 880.90	The proposed deviation aims to initiate the repairs of the vehicle to support the daily operations in maintaining the electrical department. The truck was inspected by a mechanic and rendered all the necessary repairs because the truck is always needed to do essential work such as repairs on Medium Voltage and Low Voltage lines and on replacing prepaid electrical meters on poles. It was impractical to follow SCM processes by obtaining a minimum of three quotations as per SCM policy because upon the quotation submitted for the strip & quote, this had to be attended as a matter of emergency. The quotation for repairs was sourced from Silent Wheels Auto Repairs.	
			TOTAL	R 218 665.80		

7. SECTION 32 APPOINTMENTS

Regulation 32 of the Municipal SCM Regulations of 2005 allows the Accounting Officer to procure goods or services for the municipality under a contract secured by another organ of state.

DATE OF AWARD	CONTRACT DESCRIPTION	AWARD VALUE	CONTRACT AWARDED TO	NAME OF DEPARTMENT/ MUNICIPALITY	CONSENT OBTAINED FROM BOTH ORGAN OF STATE AND SERVICE PROVIDER	REASON FOR DEVIATION
n/a	n/a	n/a	n/a	n/a	YES NO	n/a

8. SECTION 33 APPOINTMENTS

Section 33 of the Municipal Finance Management Act (MFMA) requires municipalities to make long-term contracts (lasting over three financial years) public and to seek public and government input on them. This process involves the municipality publishing background information and a draft contract to allow for public comment, and obtaining comments from relevant government bodies like the National Treasury.

NO.	BID REFERENCE NUMBER	NAME OF CONTRACTOR	DESCRIPTION OF CONTRACT	VALUE OF CONTRACT	APPOINTMENT DATE	START DATE	END DATE
1.	MN10/2021-22	Umhlabha Geomatics Inc.	General Valuation and Preparation of the Valuation Roll for 1 July 2023 and Preparation and Updating of Valuation Rolls for Period 1 July 2023 to June 2028	- Phase 1 (Year1) =R 700 000.00 - Phase 2 (Year2-5) =R 770 000.00 - Total Value =R 1 470 000.00	08/09/2022 - Phase 1 (Year1) Compiling General Valuation Roll. - Phase 2 (Year2-5) Maintenance of Valuation Roll	- Phase 1 (Year1) =01/09/2022 - Phase 2 (Year2-5) =01/07/2023	- Phase 1 (Year1) =01/06/2023 - Phase 2 (Year2-5) =30/06/2028
2.	MN01/2024-25	Firststrand Bank Limited	Banking Services for a Period of 5 Years	R 105.39/rate based	08/04/2025	01/05/2025	30/04/2030

9. REGULATION 17(1)(c)(d) APPOINTMENT

8.1 The Municipal SCM Regulation 17(1)(c)(d); provide that a Supply Chain Management Policy must stipulate the conditions for the procurement of goods or services through formal written price quotations, which must include conditions stating:

- that if it is not possible to obtain at least three quotations, the reasons must be recorded and approved by the Chief Financial Officer or an official designated by the Chief Financial Officer;
- that the Accounting Officer must record the names of the potential providers and their written quotations.

8.2 In compliance with the above-mentioned prescripts, request for quotations / invitation to quote for the required goods was advertised and received as per the table below:

No.	Description	Total number of days the RFQ was advertised	Number of price quotations or offers received	Awarded service provider	Amount
1.	Supply, Delivery and Installation of Office Aircon for the Registry Storeroom	7 days	02	Legacy Yencane	R 19 145.00
2.	Render a Service for Cutting of Trees around Utrecht Town	1 day	01	Prosperous Positive Projects	R 26 000.04

10. Reports on unauthorized, irregular, fruitless and wasteful expenditure

Section 32(4) of the MFMA requires that the Accounting Officer "promptly" inform the Mayor, MEC for Local Government, and the Auditor-General of any unauthorized, irregular, and fruitless and wasteful expenditure that the municipality has incurred. Only Council can deal with these matters in the manner prescribed.

No.	TYPE OF EXPENDITURE INCURRED	RECIPIENT OF THE PAYMENT	EXPENDITURE AMOUNT	REPORTING		DETAILED EXPLANATION OF THE EXPENDITURE	DEPARTMENT RESPONSIBLE
				MEC: COGTA	A- G		

1.	Irregular expenditure	Afrilectrical Consulting Engineers (Pty) Ltd	R 147 193.34	Yes	Dorothea Electrification Project. Service provider was appointed as a turnkey project. The requirement for a turnkey is to follow a two stage bidding process. The two stage bidding process was not followed to appoint Afrilectrical Consulting Engineers (Pty) Ltd as per SCM policy.	Infrastructure & Planning
2.	Irregular expenditure		R 1 520.00	Yes	Tyre Repairs for Fire Truck. Based on the Auditor-General's audit opinion relating to Bid No. MN02/2024-25: Panel of Service Providers to Render Repairs, Maintenance and Servicing of Municipal Fleet on an As-and-When-Needed Basis for a Period of Three (3) Years, it was noted that the bid document and the advertisement invitation only provided for a one-stage evaluation system based on functionality criteria. The applicable preference point system in terms of the Preferential Procurement Regulations was not stipulated in the bid documentation and the advertisement. As a result, the expenditure was classified as irregular due to non-compliance with procurement prescripts. This item has been included in the irregular expenditure register for reporting purposes. However, the matter remains under dispute and subject to further engagement and discussion with the Auditor-General, based on differing interpretations of the regulatory requirements.	Community
3.	Irregular expenditure	Utrecht Auto & General CC (UAG) Utrecht Auto & General CC (UAG)	R 7 355.00	Yes	Supply & Install Radiator Pipe for TLB CK83NKZN.	Infrastructure & Planning

					Based on the Auditor-General's audit opinion relating to Bid No. MN02/2024-25: Panel of Service Providers to Render Repairs, Maintenance and Servicing of Municipal Fleet on an As-and-When-Needed Basis for a Period of Three (3) Years, it was noted that the bid document and the advertisement invitation only provided for a one-stage evaluation system based on functionality criteria. The applicable preference point system in terms of the Preferential Procurement Regulations was not stipulated in the bid documentation and the advertisement. As a result, the expenditure was classified as irregular due to non-compliance with procurement prescripts.	
					This item has been included in the irregular expenditure register for reporting purposes. However, the matter remains under dispute and subject to further engagement and discussion with the Auditor-General, based on differing interpretations of the regulatory requirements.	
4.	Irregular expenditure		R 18 252.11	Yes	Billing Period 01/01/2026 - 31/01/2026. The SCM processes were not followed because the SCM unit did not receive a requisition for this request, and services were rendered without following the SCM processes. A minimum of three quotations was not obtained. The procedure for the procurement of goods or services through written quotations or formal written price quotations were not followed as per SCM policy.	Corporate
	TOTAL	Microsoft Ireland Operations Limited	R 174 320.45			

11. Spend Analysis

In order for the Council to have an oversight role the following information is supplied.

1. All bids awarded above R 100 000
2. Top 10 suppliers by value of contracts awarded
3. Top 10 suppliers by number of contracts awarded

11.1 Bids awarded – Above R 100 000

NO.	SERVICE PROVIDER	DESCRIPTION OF GOODS/SERVICE	CONTRACT AMOUNT
1.	Komani Projects (Pty) Ltd	Supply and Delivery of 95 mm ² 4 Core Armoured Copper Cable PVC SWA x 110 m	R 147 056.25
2.	Authar Golden Enterprises (Pty) Ltd	Supply and Delivery of EPWP Tools	R 110 000.00
3.	Magix Africa (Pty) Ltd	Supply & Delivery of Email Security for 100 users	R 106 399.15
4.	Goli Group (Pty) Ltd t/a Paper House	Supply and Delivery of Fire and Disaster Employees and Traffic Officers Uniforms	R 377 600.20

11.2 Top 10 suppliers by value of payment (bids and quotations)

NO.	SERVICE PROVIDER	AMOUNT	DATE OF PAYMENT
1.	Ocean Dawn Trading & Projects CC	R 444 515.46	02/02/2026 12/02/2026
2.	BKM Zone 28 Enterprise (Pty) Ltd	R 425 471.25	12/02/2026
3.	Nkwaliy3nkosi Trading	R 120 000.00	12/02/2026
4.	Umhlabi Survey Inc	R 96 600.00	12/02/2026

5.	Mdledle Incorporated	R 86 060.83	12/02/2026
6.	Umhlabi Geomatics Inc	R 38 499.99	12/02/2026
			12/02/2026
			12/02/2026
7.	ELB Equipment Holdings (Pty) Ltd	R 36 420.05	12/02/2026
8.	Prosperous Positive Projects (Pty) Ltd	R 33 090.04	12/02/2026
			26/02/2026
9.	Newcastle Community Radio 103.7 FM	R 30 000.00	20/02/2026
10.	Ekubuseni Projects (Pty) Ltd	R 28 950.00	12/02/2026

11.3 Top 10 suppliers by number of orders made

NO.	SERVICE PROVIDER	AMOUNT	NUMBER OF ORDERS
1.	Camelsa Consulting Group (Pty) Ltd	R 185 508.38	8
2.	Komani Projects (Pty) Ltd	R 159 163.45	2

12. Performance management

The Section 116 (2) (d) report is submitted by the relevant user departments on the management and performance on the appointed contractors whose contracts are still in progress.

NO.	BID REFERENCE NUMBER	NAME OF CONTRACTOR	DESCRIPTION OF CONTRACT	VALUE OF CONTRACT	PAYMENT S TO DATE	DATE OF PAYMENT	APPOINTMENT DATE	SUPPLIER PERFORMANCE ASSESSMENT / REPORT COMPILED			SUPPLIER PERFORMANCE ASSESSMENT / PERFORMANCE RATING		
								Yes	No		Good	Fair	Poor
1.	MN04/2021-22	Lateral Unison Insurance Brokers (Pty)Ltd	Short term insurance for a period of years	3 630 951.55 (3 years)	999 958.00 1 810.00	14/07/2022 09/11/2022	31/05/2022		No		Not submitted		

[illegible]

3.	Regulation 32	Gutakura Tradings (Pty) Ltd	Kaapoort Electrification	2 645 188.90	1 000 010.58 414 031.26 421 486.47 497 878.29	26/10/2020 15/10/2021 14/12/2022 05/07/2023	01/07/2022		No	Not submitted
4.	MN09/2018-19 (Turnkey)	NWS consulting engineering (pty)Ltd	Kwa Ntaba Electrification	2 866 194.41	144 538.47 823 018.13 925 881.73 327 892.60 103 348.53 361 750.56	29/04/2022 15/11/2022 14/12/2022 28/02/2023 28/02/2023 06/05/2023	18/09/2022		No	Not submitted
5.	MN09/2022-23	SDM Asset Management and Consulting (Pty) Ltd	Appointment of Service Provider for the Verification of Immovable & Biological Assets (including valuation of Biological Assets) and Updating of Fixed Assets Register for a Period of 3 Years	1 852 389.54	410 385.14 83 724.23 38 674.59 261 498.19 378 774.56 31 564.54 63 129.09 42 190.56 214 138.38 152 287.99 191 135.70 35 695.80	20/09/2023 30/11/2023 03/06/2024 24/07/2024 26/09/2024 04/10/2024 31/10/2024 24/04/2025 20/06/2025 27/08/2025 12/09/2025 12/12/2025	10/08/2023		No	Good
6.	MN09/2018-19 (Turnkey)	Afrilectrical Consulting Engineers (Pty) Ltd	Dorothea Electrification Project	16 863 683.84	4 271 529.59 2 249 254.12 2 316 651.40 2 758 657.31 3 049 396.34 151 095.46 1 359 974.42 559 930.33	18/12/2023 05/03/2024 15/08/2024 05/09/2024 29/11/2024 25/04/2025 29/08/2025 04/12/2025	17/04/2023	Yes		Fair
7.	MN11/2022-23	Loma Business Enterprises (Pty) Ltd	Appointment of Service Provider to Provide Pound Keeper Services	538 200.00	14 950.00 14 950.00 14 950.00 14 950.00	29/02/2024 29/02/2024 29/02/2024 29/02/2024	17/10/2023		No	Not submitted

[illegible]

14.	RFQ22/2025-26	Access Technology Consultants (Pty) Ltd	EEDSM Programme	158 700.00	34 500.00 10 350.00 10 350.00 10 350.00	02/12/2025 02/12/2025 22/01/2026 26/02/2026	16/10/2025	Yes		Good	
15.	MN12/2024-25	Fezile Security Services (Pty) Ltd	Provision of Internet Connectivity of 150 Mbps Wireless Business Internet including Installation and Setup for a Period of 12 Months	7 643 656.44	636 971.38 636 971.38 670 697.48	12/12/2025 20/12/2025 16/01/2026	23/09/2025	Yes		Good	
16.	MN10/2024-25	Konica Minolta South Africa	Leasing of Printers for a period of 36 months through RT3-2022 – Transversal Contract	693 098.28	21 736.86 19 095.93 19 095.93	31/12/2025 30/01/2026 27/02/2026	30/05/2025	Yes		Good	
17.	MN03/2025-26	Mbogz Civils (Pty) Ltd	Rehabilitation of Hugo Street in Ward 2	4 113 035.00	1 830 541.42 880 506.41	29/11/2025 06/02/2026	26/09/2025	Yes		Fair	
18.	MN04/2025-26	Incuber Trading Enterprise (Pty) Ltd	Construction of KwaMgadlela Access Road in Ward 4	2 848 509.08	725 619.79 1 273 770.71 798 558.29	05/12/2025 20/12/2025 27/02/2026	26/09/2025	Yes		Good	
19.	TRANS-RFQ01/2024-25	Konica Minolta South Africa	Leasing of Shredder	15 376.78	423.46 423.46	31/12/2025 30/01/2026	27/05/2025		No	Not submitted	

		Machine for a period of 36 months through RT3-2022-Transversal Contract	423.46	27/02/2026				
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13. Risk Management

From the audits done by the Auditor-General and Internal Audit and the Provincial assessment the following issues were noted which requires monitoring before the municipality is exposed.

NO.	ISSUE RAISED	ISSUE RAISED BY	PROPOSED ACTION TO ADDRESS ISSUE	DUE DATE	CURRENT STATUS ON REPORT DATE
1.	Auditor General 1. Five (5) year financial obligation not reported to council. During the audit of SCM, it was noted that bid no. MN01/2024-25 Banking services imposed a financial obligation for a period of 5 years. There is no evidence that the municipal council has adopted a resolution to approve the entire contract as required by section 33(1)(c)(ii) of the Municipal Finance Management Act 2. SCM process not commenced at least nine months before the end of an existing contract During the audit of Supply chain management, it was noted that for bid number MN 01/ 2045-25: Banking services, the procurement process did not commence at least	Auditor General	1. To make long-term contracts (lasting over three financial years) public and to seek public and government input on them. This process involves the municipality publishing background information and a draft contract to allow for public comment, and obtaining comments from relevant government bodies like the National Treasury. 2. The procurement process will begin at least nine months before the expiration of the existing contract. The closing date for bid submissions will not be less than 60 days from the date of the advertisement in a newspaper. -Internal controls will be implemented to ensure compliance with laws and regulations.	Immediately	1. -All contracts with a duration exceeding three (3) years are reported in the Supply Chain Management (SCM) report under Section 33 appointments. -Contract for banking service has been reported to Council for adoption and was approved on December 2025. 2. All future appointment of banking services shall strictly be in accordance to the regulations as stipulated by the Local Government: Municipal Finance Management Act (MFMA) 2003 (Act No. 56 of 2003) and the Municipal Supply Chain

	nine months before the end of the then existing contract, which ran until 31 October 2024. The advertisement for Bid No: MN 01/2045-25 was advertised on 21 October 2024, 9 days before the contract expired and was concluded on 17 March 2025 with the issue of the appointment letter. Therefore, the municipality invested money with FNB without a valid contract, which resulted in irregular expenditure.		-Going forward the contract register will be closely monitored; relevant officials be reminded on contracts coming to an end on time so the procurement process will commence early.		Management (SCM) Regulations (Notice 868 of 2005) & SCM policy.
	<u>Risk Management</u>		<u>Action plan to improve the management of the risk:</u>		
1.	Poor implementation of Supply Chain Management processes: 1. Increase in Irregular, Unauthorised, Fruitless and Wasteful expenditure. 2. Compromised service delivery. -Delays in implementation of projects. -Municipal performance targets might not be achieved	Risk Management	1. To enforce the SCM policy and standard operating procedures, to review all transactions to ensure compliance. 2. To prepare and monitor the Procurement Plan on a quarterly basis and communicate progress to User Departments and submit to the Provincial treasury. 3. To develop a schedule plan for the for bid committee sittings.		1. There is an existing SOP which is reviewed annually. 2. Procurement plan was consolidated and submitted to Provincial treasury. 3. Procurements plans are monitored and submitted to PT next quarter will be sent to user departments. 4. Schedule plan is part of the Procurement plan. 5. Contact register is in place and updated. Variations are being authorised by the accounting officer and monitored not to exceed stipulated threshold.
2.	Financial Management: Unauthorised, Irregular, Fruitless and Wasteful Expenditure: 1. Overspending on allocated budget. 2. Financial Loss.	Risk Management	1. To develop the unauthorised, irregular or fruitless and wasteful expenditure strategy and procedures. 2. Implementation of the unauthorised, irregular or fruitless and wasteful expenditure strategy and procedures. 3. Strict Budget monitoring controls		1. SCM unit is continuously monitoring budget for all requisitions. 2. SCM unit ensures that all processes are followed for all requisitions.

	Adverse Audit opinion.		- UIFWE will be supported by memorandum approved from the Accounting Officer 4. Strict implementation of the updated SCM policy - Procurement Plans - Adherence to provincial and national treasury circulars 5. MDB and MPAC to investigate and Implement consequence management which may include recovery or disciplinary action.		3. SCM unit ensures that SCM policy is followed, and it is up to date and in line with the latest regulations and circulars. 4. Invoices are submitted on time for payments. 5. MDB and MPAC are investigating UIFW.
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PREPARED BY SCM Practitioner	S.I Mpanza	REVIEWED BY SCM Manager	T.N.S Madondo	APPROVED BY CFO	S.C Mkhize
SIGNATURE		SIGNATURE		SIGNATURE	
DATE	06/03/2026	DATE	09/03/2026	DATE	10/03/2026